

## Signing Authority for Faculty Contributions to Research Projects and Agreements

According to the [Policy on the Approval of Contracts and Designation of Signing Authority](#) effective May 1, 2021, the Provost must approve all cash and in-kind contributions to research activities. The Provost has delegated this authority to the Deans or their representatives, up to a value of \$1 million per application or agreement.

The Office of Sponsored Research has implemented the [OSR Table of Commitments](#) as a tool to ensure the appropriate validation and approval of these cash and in-kind contributions. The Table supplements the [OSR Checklist](#), and Deans or their delegates must approve contributions from their Faculties by signing this form. Contributions exceeding this amount must be approved by the Provost and Vice-Principal (Academic) (up to \$4 million), the Principal (up to \$6 million), or the Board of Governors (above \$6 million).

Faculty members must complete a Table of Commitments for all grant applications and agreements with McGill matching cash or in-kind contributions. The Table is required when:

- A proposal requires that OSR/VPRI provide a letter of support confirming the value of university commitments (from Department, Faculty, central administration and/or other Funds of researchers);
- The Department/School/Faculty is committing matching funds to a project (cash);
- A proposal requires In-kind resources (space, staff time, equipment, percentage of a researcher's time), and their dollar value forms part of the proposed global project budget.
  - ***Please note that the Table is not required when applicants are only required to indicate the percentage of effort/work days devoted to a project (and not the dollar value of this salaried time).***

Please consult the table below for the designated signing authorities for each Faculty/School:

Faculty/School	Signing Authority
<b>Agricultural and Environmental Sciences</b>	Salwa Karboune, Associate Dean, Research
<b>Arts</b>	Michael Blome-Tillmann, Associate Dean, Research and Graduate Studies
<b>Dental Medicine and Oral Health Sciences</b>	Elham Emami, Dean
<b>Education</b>	Marie-Hélène Pennestri, Associate Dean, Research and Graduate Studies
<b>Engineering</b>	Milica Popovich, Associate Dean, Research and Innovation
<b>Law</b>	Robert Leckey, Dean
<b>Management</b>	Emmanuelle Vaast, Associate Dean, Research <b>OR</b> Robert David, Academic Director, Research
<b>Medicine and Health Sciences</b>	Sylvain Baillet, Associate Dean, Research
<b>Music (Schulich School)</b>	Julie Cumming, Acting Associate Dean, Research and Administration
<b>Science</b>	Bruce Lennox, Dean <b>OR</b> John Stix, Associate Dean, Research