

**Vice-Principal (Research and Innovation)**

Office of Sponsored Research
McGill University

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Request for Access to Residual Funds McGill's SSHRC General Research Fund (GRF) and NSERC GRF

1. Applicant Info:

McGill ID: _____

Name: _____ Email: _____

Faculty: _____ Dept/School: _____

2. Enter information related to the research application:

Agency: SSHRC NSERC

Agency Reference No: _____ Grant End Date: _____

McGill Fund No: _____

3. Reason for delay of research progress:

Administrative duties (acting as Chair, Dean, etc.)

P.I. was on leave during the grant

Type of Leave: _____ Duration of Leave: _____

Problems with methodology/recruitment of staff or students

Other _____

Applicants may request a maximum of one year funding from NSERC grant or 33 % of the total awarded SSHRC grant. The grant period will be for one year. Grantees will be obligated to spend at least 50% of the awarded funds within six months of the awarded date.

Any funds remaining after the grant period will automatically be returned to McGill's SSHRC/NSERC GRF and will not be considered for additional extensions.

Any awarded funds must continue to be spent as per the regulations and conditions set forth in the original grant. For SSHRC and NSERC eligible expenses, please click [here](#).

Amount requested: _____ Complete Budget Information below.

Ethical/Safety Requirements: Human Participants Animals Biohazard Materials None Required

•Research involving [human participants](#), [animals](#), or the use of [biohazard materials](#) shall not be undertaken without appropriate approvals and certificates.

Please provide copies of appropriate approvals and certificates.

Budget Information:

ONE-YEAR PROJECT: APRIL 1

TO MARCH 31

BUDGET DETAILS	Amount
Salaries for Research Assistants	
Stipends to graduate students & postdoctoral fellows	
Fringe Benefits / Government Contributions	
Equipment Purchase or Rental	
Materials and Supplies	
Travel	
Computing Costs	
<div></div> <div>Others (please specify)</div>	
GRAND TOTAL	

JUSTIFICATION FOR ACCESS TO RESIDUAL FUNDS:

4. SIGNATURES All requests must be signed by the Applicant and the Departmental Chair and sent to OSR for final signature on behalf of the University.

1) This request is submitted and will be performed in compliance with the Sponsor's terms and conditions and University policies and procedures.

Signature of Applicant

Date _____

2) The **Chair (of all Depts.)** must approve this request, his/her signature should appear *here*.

Signature of Chair

Please PRINT Name: _____

Date _____

For Internal Use Only: *This request has been approved by the Office of Sponsored Research (OSR):*

Signature of Office of Sponsored Research

Date _____