



## ALTERNATE PROCEDURE AREA (A.L.P.H.A) CHECKLIST

DATE: \_\_\_\_\_ PARTICIPANT (S): \_\_\_\_\_

PROTOCOL: \_\_\_\_\_ BLDG/ ROOM: \_\_\_\_\_

PURPOSE: ☐ Procedural area (animals present for <12h) ☐ Holding Area (>12h but <72 h) ☐ Housing area (>72h)

### 1. PROTOCOL & PERSONNEL

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- ☐ Personnel handling animals are listed on the protocol
- ☐ Personnel training corresponds to the procedure(s) performed
- ☐ Contact Information is up to date and available (protocol/ cage card)
- ☐ Species, strain, age, sex and correspond to the AUP
- ☐ Animal numbers correspond to the AUP
- ☐ Justification for using research lab

### 2. LOCATION

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- ☐ Duration of time the animal are in the lab
- ☐ FACC approved. ALPHA certificate posted.
- ☐ Crisis management information/ poster.
- ☐ Whistleblowing poster
- ☐ Cleanliness and organization
- ☐ Emergency contact information
- ☐ Minimum contact of dead or alive animals with non-animal users
- ☐ Risk of escape
- ☐ Cage/ enclosure style, size, and density is appropriate
- ☐ Cages are properly labelled
- ☐ Availability of MSDS, SOPs
- ☐ Cages are promptly returned to animal facility for processing
- ☐ Cages are stored in a separate area are kept off the floor
- ☐ Carcasses are bagged and transported to the appropriate place for disposal
- ☐ Biosafety/ Fume hoods are certified
- ☐ Floors, walls, ceilings free of damage, water proof and easy to disinfect
- ☐ Wooden, concrete and porous surfaces are sealed
- ☐ Noise level is appropriate
- ☐ Biological waste storage
- ☐ Chemical storage is appropriate
- ☐ Signage (hazards, special housing, etc..), if applicable.
- ☐ Acclimation period

- ☐ Special Housing Requirements

### 3. EQUIPMENT

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- ☐ Biosafety/ Fume hoods are certified
- ☐ Inhalant anesthesia machines calibrated
- ☐ Scavenging of anesthetic gas
- ☐ Gas cylinders are immobilized (secured)

### 4. HOUSING

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- ☐ Husbandry Logs
- ☐ Monitoring frequency & Documentation
- ☐ Environmental parameters (ventilation, air changes, Temp., Humidity, Pressure +/-)
- ☐ Environmental Enrichment is provided
- ☐ Door sweeps to prevent vermin entry and institutional animal escapes
- ☐ Environmental parameters
  - ☐ Ventilation, Air changes, Light, Temp, Humidity, Pressure (+/-)
  - ☐ Monitoring frequency
- ☐ Electrical Outlets are protected and Ground Fault Interrupted
- ☐ Contingency plan when equipment fails/power failure
- ☐ Feed/ bedding storage
- ☐ Husbandry schedule & documentation

### 5. SECURITY

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- ☐ Security measures for access during and after regular hours
- ☐ All access points are secured
- ☐ Lab is not visible to the public

### 6. COMMENTS

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