



## I+P Partnership Program Guidelines 2021-2022

The Office of Innovation and Partnerships (I+P) is launching its second call of the I+P Partnership Program for 2021-2022 to encourage collaborations and implement the diffusion of innovation between McGill research teams and Québec based companies for research in all disciplines. This program is supported by Québec's *Ministère de l'Éducation and the Ministère de l'Enseignement Supérieur*.

**Eligibility:** Lead applicant must be a McGill University full time faculty member at the time of submission. Adjunct Professors are not eligible to apply. Projects involving other universities are permitted but all funds must remain at McGill. No funds can be transferred to other institutions, except for transfers to McGill's research institutes based at the hospitals.

**Partner Eligibility:** Private for-profit companies based in Québec. Publicly-traded companies are not eligible. Companies must be incorporated in either Quebec or Canada.

**Project Duration:** Maximum 1 year with a project start date of June 1st, 2021.

**Budget:** I+P will match cash and in-kind contributions provided by Company starting at \$10,000 and up to \$50,000. A maximum of fifty percent (50%) of the company's contribution may be in-kind. Thus, the total project budget, including contributions from I+P and the company but excluding indirect costs, ranges from \$20,000 to \$100,000.

Funding	Minimum amount of aid	Maximum amount of aid that can be leveraged by I+P Program
Private for-profit	\$5,000 cash* \$5,000 in-kind	\$25,000 cash* \$25,000 in-kind
McGill I+P Partnership Program	\$10,000 cash	\$50,000 cash
<b>TOTAL PROJECT BUDGET</b>	<b>\$20,000</b>	<b>\$100,000</b>

\*The amounts in the table exclude McGill indirect costs of 27%

**Budget Justification:** Companies' in-kind contributions is essential to carry out the work, and their value shall be thoroughly documented and justified (auditable if required). They must correspond to actual costs incurred to carry out the work. The in-kind contributions can take the form of cash-equivalent, goods or services that represent an incremental expense that the company would not normally incur and that would have to be purchased by project funds if not provided by the company. In-kind contributions may also include the time of the company's scientific and technical or expert staff that will be providing direction





and participating in the project (max. rate of \$100/hr for scientific/technical contribution). The company may also provide access to special equipment or data.

**Indirect costs (IDC):** IDCs are to be added to the company's cash contribution at a rate of 27%. These IDCs will not be matched by I+P.

**Submission Deadline:** All applications must be received as a single PDF document by May 3rd, 2021 at 10:00 am by email to [rina.cohen@mcgill.ca](mailto:rina.cohen@mcgill.ca) (with a copy to [innovation\\_partnerships.oip@mcgill.ca](mailto:innovation_partnerships.oip@mcgill.ca)). Any applications submitted after the deadline may be considered if remaining funds become available. It is the applicant's responsibility to ensure that a completed application is submitted prior to the deadline. Any incomplete applications will not be admissible to the competition.

**Application:** The application form together with instructions are provided with this call for proposals. In addition to the form, the applicant must submit a signed letter of support from the company as well as a fully-signed OSR checklist.

**Contact:** Any questions pertaining to the I+P Partnership Program should be addressed to [rina.cohen@mcgill.ca](mailto:rina.cohen@mcgill.ca)

**Evaluation Criteria:** All applications will be evaluated by a committee based on the following criteria:

### Background and Expected Outcomes

- Is the targeted need or opportunity that the project intends to address, well described and quantified?
- Are the expected outcomes of importance to Québec and/or Canada?
- Will this project help to overcome current knowledge gaps in this research area?
- Does this project have the potential to advance knowledge in the field or to contribute to a scientific breakthrough?
- Is there a defined strategy as to how research results will be used by the industrial partner(s)?

### Proposal

- Clarity of the objectives and suitability of the proposed research to achieve these objectives/project outcomes.
- Significance of the intended outcomes and of the economic, social and/or environmental benefits and value creation for Quebec companies.
- Feasibility of executing the project in the timeline proposed.
- Development of specialized expertise; visibility and impact for Québec at the international level.
- Progress in terms of knowledge transfer, diffusion and/or use of deliverables?
- Any progress for commercialization, IP management or technological transfer?



McGill

Innovation and  
Partnerships



- Is the pathway to commercial implementation clearly indicated?
- Appropriateness of the identified indicators and methods for monitoring progress during the project and for assessing outcomes afterwards.

### **Team**

- Capacity of the team to meet the objectives (expertise, delays).
- Relevance/Appropriateness of the partnership(s) to achieve the intended outcomes.
- Is the role of the industrial partner clearly defined and do they have the required tools (equipment and/or HQP) to actively participate in the project and provide the required in-kind support?

### **Budget**

- Is the budget proposed realistic in the context of the research activities proposed?
- Will the funds requested enable the team to complete the proposed research objectives?

**Notice of Decision:** Competition results will be released by the end of May 2021.

**Agreements:** Upon the acceptance of the grant by the lead applicant, a simple agreement detailing the transfer of funds from the company(ies) to McGill, including financial reporting on in-kind contributions, as well as sharing of results, publication and ownership of intellectual property is required to be signed within two months of the Notice of Decision.

**Compliance Requirements:** McGill requires a copy of all ethics/safety review board approvals prior to the start of any funded project. If any conflict of interest exists between lead applicants, co-applicants or any team member with the company supporting the proposal (for example in the case of a McGill spin-off where team members have any ownership share in the company), please ensure to disclose the potential [COI](#) at the time of application to ensure projects can start by the designated date.

