

## **AGENDA**

**Financial Service Teams (FST) Round Table**  
**Wednesday, September 9, 2015**  
**Strathcona Anatomy & Dentistry Building, M/48**  
**10:00AM –11:30AM**

**ATTENDEES: Faculties – FST Managers**

Engineering, Education, Dentistry, Music,  
Management, Law, Religious Studies,  
Agriculture, Arts, Science, Medicine

**Financial Services**

**Office of Sponsored Research**

	<b>ITEM</b>	<b>TIME ALLOTTED</b>
1	Welcome	5 minutes
2	Announcements, Updates & Reminders	10 minutes
3	Compliance Updates (FY15 – Q4 & Annual)	20 minutes
4	Travel Desk – Expense Reports Review	15 minutes
5	Faculty Presentation – Science	15 minutes
6	Open Dialogue / Question & Answer Session	20 minutes
7	Closing Comments	5 minutes