

AGENDA

Financial Service Teams (FST) Round Table
Wednesday, November 26, 2014
Strathcona Anatomy & Dentistry Building, M/48
2:00PM – 3:30PM

ATTENDEES: Faculties – FST Managers

Engineering, Education, Dentistry, Music,
Management, Law, Religious Studies,
Agriculture, Arts, Science, Medicine

Financial Services

Office of Sponsored Research

	ITEM	TIME ALLOTTED
1	Welcome	5 minutes
2	Announcements, Updates & Reminders a) New FST Members b) Announcements and Updates	15 minutes
3	MMP Sponsorship, Salimah Janmohamed	15 minutes
4	PCard Retention Practices, Faculty of Medicine, Melanie Pepin	15 minutes
5	Compliance Updates (Q1)	15 minutes
6	Open Dialogue / Question & Answer Session	20 minutes
7	Closing Comments	5 minutes