1. PURPOSE

To ensure all records are updated when new cattle are acquired.

2. RESPONSIBILITY

2.1 Farm Manager
2.2 Dairy Manager
2.3 Herd Veterinarian

3. PROCEDURE

3.1 Select animals from a herd with a good health status.

3.2 Request to obtain the following documents at time of purchasing the animal(s):
   3.2.1 The animal’s registration certificate.
   3.2.2 Any health, breeding and calving records.

3.3 PRIOR TO ARRIVAL OF ANIMALS:
   3.3.1 Confirm time of arrival with the transporter.
   3.3.2 Sprinkle grit on the barn floor to avoid slipping.
   3.3.3 Prepare stall/ pen prior by placing bedding on the floor.
   3.3.4 Lactating dairy cows:
      3.3.4.1 Place yellow leg bands on hind legs and a "milk last" card overhead; update Milker Action Sheet on milk cart.

3.4 ON ARRIVAL OF ANIMALS:
   3.4.1 Prepare and hang name card above the pen/stall.
   3.4.2 Observe the animal for any injuries incurred (swelling, limping, wounds, etc.,) during transport. Refer to the following SOPs if abnormalities are noted:
      ▪ DC-310 Cow Health Monitoring
      ▪ DC-302 Lameness Scoring Guide
      ▪ DC-303 Injury Scoring Guide
   3.4.3 Place a collar on the following:
      3.4.3.1 Heifer close to calving tied in a tie stall.
      3.4.3.2 Lactating dairy cow.
   3.4.4 Place cows arriving from the same barn together, if possible.
   3.4.5 Provide good quality hay before feeding ration for 2 days to help acclimate to new ration.
   3.4.6 Perform a California Mastitis Test (refer to SOP-617: California Mastitis Test).
   3.4.7 Obtain a milk sample (refer to SOP DC-615: Milk Sampling).
   3.4.8 Culture the sample (refer to SOP DC-616: Milk Culturing).
3.5 Log Sheet:
Enter the following in the “Elimination/Achat” section:
3.5.1 Date of entry.
3.5.2 Tag number.
3.5.3 Select option “A” for Achat.
3.5.4 Code to represent a reason for acquisition (e.g. 02 Purchase).

3.6 DSA-Computer:
Create a file for the new animal, which will include:
3.6.1 Information entered on the log sheet (see section 3.5).
3.6.2 Health records provided by the other owner or transferred by the vet, if available.
3.6.3 Breeding and calving records.

3.7 Agri-Traçabilité Quebec (ATQ):
3.7.1 Declare the acquisition to the ATQ via email or on-line registration, providing:
   3.7.1.1 Date of entry into the herd.
   3.7.1.2 Tag number.
   3.7.1.3 Name and address of the prior owner.
3.7.2 Record and maintain the ATQ declarations in the yellow ATQ-labelled duo tang found in the dairy office.

3.8 Holstein Canada:
3.8.1 Contact Holstein Canada’s customer service to register the change of ownership, providing:
   3.8.1.1 The animal’s 15-character number.
   3.8.1.2 Name.
   3.8.1.3 Date of entry into the herd is required.
   3.8.1.4 A new registration paper will be issued by mail, and then filed in the registration certificate binder.

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Document Status and Revision History

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<th>PREVIOUS VERSION</th>
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<td>2021-Jan-12</td>
<td>NEW</td>
<td>MacDonald Campus FACC approved</td>
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