



The intent of this policy is to show the Redpath Museum's commitment to hosting events that are economically, socially, and environmentally sustainable. In order to achieve this commitment, any event-planners using the space should adhere to the following:

## Commitment to Sustainability

Those using Redpath for their event must show their commitment to sustainability is aligned with that of the Museum. This commitment must be explicit from the beginning of the event's planning stage. Information on how to plan a sustainable event can be found [here](#). This website should also act as a reference for the remainder of this policy.

## Suggested Actions

The following actions are highly recommended to complete in order to host an event in the Redpath Museum. To learn more about how to implement each action, simply click [here](#).

- Offer a flexible and accessible pricing model
- Perform a land acknowledgement
- Ask about, accommodate, and communicate dietary restrictions.
- Provide reusable/recyclable dish ware rather than disposable ones
- Comply with McGill's single-use water bottle ban

## Complementary Actions

At least one action out of each of the following lists (social, economic, and environmental sustainability) must be completed in order to host an event in the Redpath Museum. To learn more about how to implement each action, simply click [here](#).

## Social Sustainability

- Integrate diversity into the planning team recruitment strategy.
- Publicize event accessibility accommodations.
- Hold the event at an accessible time.
- Implement Universal Design principles for presentations.
- Include a diversity of voices in the event programming.
- Set community ground-rules, and provide an opportunity to share pronouns and access needs.
- Encourage attendance and engagement for traditionally marginalized participants .
- Provide electronic documents in an accessible format.
- Educate presenters / facilitators on interactions with diverse communities.
- Ensure that the event location has as few physical barriers as possible.

- Provide and collect information about alternative and accessible transport.
- Record event or provide an event recap.

## Economic Sustainability

- Work with locally based suppliers and services.
- Ensure that suppliers are committed to sustainability.
- Choose event suppliers that are social economy initiatives.
- Work with socially responsible sponsors and partners.

## Environmental Sustainability

- Purchase carbon offsets / onsets.
- Engage a team to implement sustainability related actions.
- Provide waste management facilities during events, and communicate about them.
- Reduce distributed event material waste.
- Engage waste educators at the event.
- Adhere to McGill paper policy standards.
- Publicize information related to the sustainability of event.
- Provide vegetarian / vegan food and beverage options.
- Reduce food packaging waste.
- Provide fair-trade and/or organic food and beverage options.
- Make provisions for the potential of surplus food.
- Allow participation via teleconference.

## To Learn More

If any of these actions are unclear, or help is required in order to implement them, the event-planner can contact the McGill Sustainable Events Team at [events.sustainability@mcgill.ca](mailto:events.sustainability@mcgill.ca). In addition, all those wishing to get their event certified as a McGill Sustainable Event should click [here](#).