



McGill

Quebec
Studies

Études
québécoises

Round Table on Black History Month/Table Ronde du Mois de l'Histoire des Noirs

Internship Offer

Summer 2024

Application Deadline: March 18, 2024, 5 pm Montreal time

Position: Intern

Location: Montreal

The Round Table for Black History Month is a non-profit organization created to promote activities related to various aspects of the history of Black communities, with an emphasis on both historical and contemporary dimensions.

Organization Objectives:

- Produce promotional tools for Black History Month;
- Disseminate information related to Black History Month;
- Publicize events and activities taking place during Black History Month;
- Assist and support organizations, individuals, and institutions wanting to get involved in activities related to Black History Month;
- Develop a framework and structure for social actors to express themselves on issues, challenges, and problems affecting Black communities, encompassing social, economic, cultural, and educational aspects while respecting the spirit of Black History Month;
- Implement a specific program for Black History Month that highlights the social, economic, cultural, educational, and institutional issues affecting Black communities.

Mandates for one (1) student-intern position:

- Send out surveys, collect responses, and perform related follow-ups (surveys for participants in our events, our event producers, our partners, elected officials, etc.).
- Create a virtual directory of works from our past exhibitions.
- Conduct iconographic research related to the virtual historical walking tour project (guided tour of Little Burgundy).

Financial Remuneration from McGill's Internship Office

\$3,200 awarded by the Faculty of Arts Internship Office as a prize for the internship.

Total Hours of Involvement

200 hours

Work Schedule, Start, and End of Internship

To be determined in collaboration with the intern and the internship supervisor; the intern must also adapt to the organization's more pressing needs.

Workplace

On-site in Montreal, Milton-Parc Neighborhood, Jeanne-Mance Street

Eligibility and Required Documents to Apply:

- Must be enrolled at McGill in the Faculty of Arts in the fall of 2024 on a full-time basis.
- Priority given to U0 or U1 students in the Faculty of Arts enrolled full-time in the winter 2024 session.
- GPA of 2.7 or higher.
- An updated resume.
- A letter of motivation.
- Willingness to participate in workshops and training provided by the Arts Internship Office and adhere to the regulations outlined in the Faculty of Arts Internship Handbook.
- Priority given to students enrolled in the Minor in Quebec Studies **or students that have the intention to possibly enrolled** in the Minor in Quebec Studies (18 credits) in the fall of 2024.

Skills needed:

- Communication skills
- Organizational skills
- Initiative
- Adaptability
- Curiosity
- Self-motivation
- Ability to plan and prioritize.
- Intermediate level of oral and written French

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To apply:

Students must send all documents to the following two addresses:

Pascal Brissette, Director of the Quebec Studies Program Pascal.brissette@mcgill.ca

Mr. Stéphan Gervais, Scientific Coordinator of Quebec Studies, Quebec Studies Program stephan.gervais@mcgill.ca