**2018-19 GRADUATE STUDENT PROGRESS REPORT**

**To: Graduate Students From: Professor Titone Date: April 2, 2019**

**Email this form to Giovanna and Professor Titone no later than \*\* Wednesday, May 16, 2018 \*\***

**N.B. This concerns your progress from May 1, 2018 to April 30, 2019**

As you know, the faculty meets every end of the year to evaluate graduate student progress. The result of this evaluation is a letter you receive summarizing your progress from the Department’s point of view. Obviously it is important that we have all relevant information when making our evaluation (i.e., course grades, supervisor feedback, etc). This is your opportunity to provide additional information that you think should be considered in your evaluation. Please note that two unsatisfactory evaluations may be grounds for asking a student to withdraw from the program.

Please type your answers to the following questions into this word document and ***e-mail it to Giovanna and Professor Titone****.* Comments are encouraged. If a certain question does not apply to you, please indicate N/A. Thank you!

**\*\* Also be sure to give your supervisor a copy \*\***

1. Name:
2. Which year of your degree are you currently in (i.e. in April 2016): *e.g. MSc 1, PhD 3*
3. Are you in the clinical or the experimental program?
4. What is your supervisor’s name?
5. Who in addition to your supervisor is on your advisory committee?
6. Which courses did you take in the 2017-18 academic year and which grades did you receive in them? Please write any comments you might have about the course or your performance in it in the comment column.

|  |  |  |  |
| --- | --- | --- | --- |
|  | Course | Grade received | Comments |
| Fall Term |  |  |  |
| Winter Term |  |  |  |

7. This year, what type of paper did you or will you submit by April 15, 2019?

□ First Year Research Paper

□ Fast Track / Qualifying Paper

□ Master’s Thesis

□ Research Progress Paper

□ Dissertation

If you have not submitted (or will not submit) any of these papers by April 15, 2019, what is the reason?

8. Did you complete your Special Comprehensive Examination in 2018-19? If yes, when \_\_\_\_\_\_\_ If not, when do you expect to do so \_\_\_\_\_\_\_\_.

9. When did you meet, or will meet, with your advisory committee this year?

10. If you did not, and will not, meet with your advisory committee this year, what is the reason?

11. For Clinical Students: Please list clinical work (practica, internship, case conference, other) done, and any comments you may care to make about it. Indicate clinical placement and supervisor.

12. List any departmental or University or PGSS Committees you served on, and any comments you may care to make about this.

13. List any publications **submitted or in press** (format in APA style).

14. List any **publications** that came out **in print** between January 1, 2018 and May 31, 2019 (format in APA style).

15. List any conference presentations you made during the year, giving title, conference, month, year and location.

16. In a one-paragraph abstract, describe the progress you made on your research during the year.

17. In a similar paragraph, describe your research goals for the coming year.

18. In what year do you expect to complete your current degree (MA/MSc or PhD)?

19. Please provide an approximate title of your thesis (MA/MSc or PhD).

20. Describe any extenuating circumstances that affected your progress (either directly or indirectly) and that you think should be taken into consideration. Remember, you can’t expect us to consider something we do not know about, and we are all much better off if we know about anything like this in advance of the evaluation. **In case you would rather not put such information in writing or would not like your supervisor to see it, please feel free to come and tell me about anything of this nature. I will treat it confidential and will work with you on finding a solution.**

21. List current external and internal fellowships/awards you received or are holding between June 1, 2018 and May 31, 2019. **Indicate agency/institution, amount, month and year of the start and end date.**

22. List any external and internal fellowships/awards you have been offered for 2019-20. Include summer 2019 awards. **Indicate agency/institution, amount, month and year of the start and end date.**

23. Finally, comment on the extent to which you met your goals for the year as discussed with your supervisor and advisory committee, or declared on your Graduate Planning Form.

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