

# Graduate Student Planning Form for 2021-2022 (Page 1)

To: **All Graduate Students**  
From: **Bärbel Knäuper, Graduate Program Director**

September 2021

This graduate planning form is designed to be discussed at a meeting with the student, the supervisor, and the other members of the student's advisory committee. If the student prefers, he or she can review the contents of the form with the supervisor and the other committee members in individual meetings or by email.

All students should complete this form and get it signed (digitally/scanned is fine) by the supervisor and his or her advisory committee members. Please submit the completed form with all signatures to the Graduate Program Administrator to Chantale Bousquet (chantale.bousquet@mcgill.ca) by **Friday, November 5, 2021**.

<b>Name:</b> _____	<b>Program:</b> _____	<b>Degree/Year (e.g. Phd 3):</b> _____
<b>Supervisor:</b> _____		
<b>Other Committee Members:</b>	(1) _____	_____
	(2) _____	_____
	Optional (3) _____	_____

The advisory committee of graduate students who are being supervised by an associate member of the department needs to include two full-time faculty members of the department.

Note that the members of your advisory committee may serve on your oral defense committee. However, you can have only two members on your oral defense committee (including your supervisor) who have previously commented on the thesis itself (i.e. looked at, and commented on, drafts).

**Have you met with your advisory committee, as a group, since beginning the program?** YES  NO

**When are you planning to meet with your committee this year?**  (enter month)

**Which courses are you planning to take this year?**  
(1<sup>st</sup> term)

(2<sup>nd</sup> term)

_____	_____
_____	_____
_____	_____

**Are you TAing? If so, for which courses are you a TA this year?**

\_\_\_\_\_

**Do you hold external funding? If so, which agency? \_\_\_\_\_ Start/end dates \_\_\_\_\_ Amount \_\_\_\_\_**

**Do you expect to apply for external funding? If so, which agency? \_\_\_\_\_**

**Are you receiving a stipend from your supervisor? If so, what is the amount? \_\_\_\_\_**

**Which of the following have you already submitted and what are you submitting this year by April 15?**

*Prior to this year, I have already submitted:*

*This academic year, I will be submitting:*

First Year Research Paper (PSYC 601)

First Year Research Paper (PSYC 601)

Fast Track/Qualifying Paper

Fast Track/Qualifying Paper

Master's Thesis

Master's Thesis

Special Comprehensive (PSYC 701)

Special Comprehensive (PSYC 701)

Research Progress Paper

Research Progress Paper

Dissertation

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In the space below, indicate your **research objectives** for the year, along with timelines if appropriate. It is understood that all students are expected to achieve and maintain a level of knowledge, research skill, and research activity appropriate to their stage in the program and as agreed upon with their supervisor and advisory committee. Please also indicate any objectives that you have set for yourself for this year that might not be directly research related (e.g. clinical internships, acquisition of skills/knowledge in certain areas, courses). **Please remember that you are expected to work full-time towards your degree and that you are therefore not allowed to accept employment outside of the department for more than 12 hours/week, and none if you already hold a TAsip or RAship.**

### Signatures

By signing below, all parties acknowledge that the objectives described above are acceptable. Please note that failure to meet objectives on any two progress reports may be cited as grounds for requiring that a student withdraws from the program of study.

**Student** \_\_\_\_\_ **Date** \_\_\_\_\_

**Supervisor** \_\_\_\_\_ **Date** \_\_\_\_\_

**Committee Member** \_\_\_\_\_ **Date** \_\_\_\_\_

**Committee Member** \_\_\_\_\_ **Date** \_\_\_\_\_

**Committee Member** \_\_\_\_\_ **Date** \_\_\_\_\_  
(optional)



*Check here if the student does not agree with something on this form, and attach explanation.*