

## General Information about Shopping Carts

As in any online ordering system, shopping on the McGill MarketPlace is done with the popular shopping cart model. And just like in a shopping mall, the McGill MarketPlace is composed of multiple vendors and you **must use a different shopping cart for each vendor**.

### Naming Your Shopping Carts

By default, when a cart is created it is assigned a generic name in the form [today's date + user ID + a sequence number] such as [2005-11-01 NLAGUE 01]. For easier tracking, you can opt to give it a more meaningful name such as [Dr. Smith's toner].

### Pending Carts and Your Current Cart

Until you place an order, a shopping cart remains **Pending**. To see your list of all such carts, go to the **My Shopping Carts** tab → **Pending Carts** on the MMP home page. All your **Pending carts** remain in this list until you either delete them or send them to the vendor.

The screenshot shows the McGill MarketPlace interface. At the top, there's a navigation bar with 'MarketPlace' logo, user name 'Ruikun Yu', 'My Profile', and 'logout'. A shopping cart icon shows 'Statinery March 2011 | 1 item(s), 365.00 CAD'. Below is a search bar for 'PR No.' and a 'Go' button. The main navigation includes 'Home', 'My Favorites', 'My Shopping Carts', and 'My Requisition History'. The 'My Shopping Carts' section has tabs for 'Current Cart', 'Pending Carts', and 'My Favorites'. A 'Create Cart' button is visible. The 'My Pending Carts' table is as follows:

Current Cart Indicator	Shopping Cart Name	Date Created	Cart Description	Total (CAD)	Delete
	2011-03-11 RYU5 01	3/11/2011		75.50	<a href="#">Delete</a>
	Statinery March 2011	3/11/2011		365.00	<a href="#">Delete</a>

Among all your pending carts, only one can be selected at a time; this is your **Current Cart**. Any item you select / send to a cart will be placed in your **Current Cart**. To change the current selection, click on a different cart on your list of **Pending Carts**.

Once you place an order with a vendor, MMP gives you a requisition number and the cart disappears from the list of **Pending Carts**. The name of your cart becomes the requisition name.