

UNDERGRADUATE STUDENT COURSE ASSISTANT
DEPT. OF PHYSIOLOGY
PHGY 209 & PHGY 210 Position Posting

Date of Posting: May 29, 2026

Hiring Unit: Physiology

Address: McIntyre Medical Sciences Building

Application Deadline Date: June 30, 2026 (Application form is below)

Course Titles: Mammalian Physiology 1 & Mammalian Physiology 2

Course Numbers: PHGY 209 & PHGY 210

Instructor: Dr. M. A. Vollrath

Hours of work (per/term):

Each one-term course includes several sections, consisting of 5-9 lectures. It is anticipated that the number of hours/section necessary to fulfill the stated obligations will be 15-20 hours. (The maximum number of hours will be commensurate to the number of lectures for that section).

Number of USCA positions available (estimate):

15-23

Dates of Appointment, starting and ending:

Fall: Aug. – Dec. (until Final Exam Dec. 2026)

Winter: Jan. – Apr. (until final exam April 2027)

A Tomlinson Engagement Award for Mentoring (TEAM) will be awarded to the selected USCAs. They will receive a modest financial award and the designation of “Tomlinson Engagement Awardee for Mentoring” (TEAM) will appear on their co-curricular record. www.mcgill.ca/tpulse/tomlinson-engagement-award-mentoring-team

Required Duties:

1. Be available for 2-3 weeks per semester during the scheduled lecture hours of the course(s). Applicants may choose to assist in more than one course
2. Contact Course Coordinator/Section Lecturer to discuss responsibilities before the section begins
3. Be present at all lectures for the assigned section
4. Prepare practice questions to be submitted to the instructor within 36 hours for editing, and then forward the edited questions to the course secretary to be posted on myCourses
5. Prepare questions for and assist in a review session held by USCAs before the midterm and/or final exam
6. Monitor discussion boards and respond to students' e-mail questions pertaining to lecture content in a timely fashion (usually within 24 hours)

Qualifications Required:

- Undergraduate 3rd year student (Physiology students receive preference)
- Selected 2nd year students with excellent academic performance may be considered

Language Requirements: English spoken and written; French beneficial

Name & Title of Course Supervisor: Dr. M.A. Vollrath, Associate Professor, Dept. of Physiology

Dept. Authorization:

Date: May 29, 2026

NOTE: Applicants must apply using the application form provided, and submit to: undergrad1.physiology@mcgill.ca

UNDERGRADUATE STUDENT COURSE ASSISTANT

APPLICATION FORM

PHGY 209 - Fall 2026

and

PHGY 210 - Winter 2027

This form should be used by undergraduate students who wish to be considered for an Undergraduate Student Course Assistant Position in **PHGY 209 and/or PHGY 210**

Name: _____

Degree & year in program: _____

McGill ID: _____

SIN: _____

Address: _____

Phone: _____

E-Mail: _____

- Please attach a copy of your unofficial transcripts.
- For Foreign/International Students: Please attach a copy of your Study Permit.

Please check all that apply

I am applying for a USCA position in:

PHGY 209 [] PHGY 210 []

I confirm that I will be available to attend course lectures: PHGY 209 sec. 001 9:35-10:25am []

PHGY 209 sec. 002 12:35-1:25pm []

PHGY 210 sec. 001 8:35-9:25am []

PHGY 210 sec. 002 12:35-1:25pm []

List the sections you are applying for (in order of preference): (e.g. 1. Body Fluids, 2. Respiration...)

PHGY 209 (Blood, Body Fluids, & Ion Transport; Immunology; CNS – Sensory; CNS – Cognitive & Motor; CNS – Nerve, Synapse; CNS – Muscle/ANS)

PHGY 210 (Endocrinology; Respiration; Cardiovascular; Digestion; Renal)

1) _____

2) _____

3) _____

4) _____

5) _____

6) _____

Briefly, why do you think you would be a good USCA? and, why are you interested in the section(s) you selected above?

QUALIFICATIONS:

Language Abilities: (Please indicate level of proficiency where, 1 = low, 4 = high)

English: read (1 2 3 4) written (1 2 3 4) spoken (1 2 3 4)

French: read (1 2 3 4) written (1 2 3 4) spoken (1 2 3 4)

Other: _____

Relevant Undergraduate Courses taken:

Previous Student Course Assistant positions held (list all courses and years):

Other Relevant Courses or Experience:

If you made comments on the discussion board, emailed the USCAs or attended the review sessions, please describe your experiences and your suggestions for improving how USCAs are utilized in PHGY209 and PHGY210:

Signature: _____

Date: _____

Email the completed form and required attachments by June 30, 2026, to: undergrad1.physiology@mcgill.ca