UNDERGRADUATE STUDENT COURSE ASSISTANTS PHYSIOLOGY DEPARTMENT

PHGY 209 and PHGY 210 POSITION POSTING

Date of Posting: May 4, 2023

Hiring Unit & Address: Physiology McIntyre Medical Sciences Building

Application Deadline Date: June 5, 2023 (Application is below)

Course Title: Mammalian Physiology 1 and Mammalian Physiology 2

Course Number: PHGY 209 and PHGY 210

Instructor: Dr. M.A. Vollrath

Hours of work: (per/term): The one-term courses include a number of sections,	Number of USCA positions available (estimate):	
consisting of 5-9 lectures. It is anticipated that the number of hours/section necessary to fulfil the stated obligations will be 12-15. (For longer or shorter sections, the maximum number of hours will be commensurate to the number of lectures for that section).	12-15	
Dates of Appointment Starting and Ending:	A Tomlinson Engagement Award for Mentoring	
Fall: SeptDec. (until Final Exam Dec. 2023)	(TEAM) will be awarded to the selected USCAs. They will receive a modest award and the	
Winter: Jan. – Apr. (until final exam April 2024)	designation of "Tomlinson Engagement Awardee for Mentoring" (TEAM) on their co-curricular	
	record. <u>www.mcgill.ca/tpulse/tomlinson-</u> engagement-award-mentoring-team	

Required Duties:

- 1. Be available for 2-3 weeks per semester section. Applicants may choose to assist in more than one section.
- 2. Contact Course Coordinator ahead of time to discuss responsibilities and topic.
- 3. Contact Instructor before beginning of assigned section for additional instructions.
- 4. Be present at all lectures for the assigned section.
- 5. Prepare review material (e.g., a set of questions) to be submitted within 36 hours to the instructor for editing, and then forward these to the course secretary to be posted on myCourses.
- 6. Monitor discussion boards and respond to students' e-mail questions pertaining to lecture content in a timely fashion (usually within 24 hours).

Qualifications Required:

- Undergraduate 3rd year student (physiology students receive preference)
- Selected 2nd year students with excellent academic performance may be considered

Language Requirements (if relevant): English spoken and written; French beneficial

Name & Title of Course Supervisor: Dr. M.A. Vollrath

Dept. Authorization:	Date: May 4, 2023
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NOTE: All applicants must apply using the application form provided, and submit it via email to <u>undergrad1.physiology@mcgill.ca</u>

UNDERGRADUATE STUDENT COURSE ASSISTANT APPLICATION FORM

PHGY 209 - Fall 2023

and

PHGY 210 - Winter 2024

This form should be used by undergraduate students who wish to be considered for an Undergraduate Student Course Assistant Position in **PHGY 209 and/or PHGY 210**

Name:	Degree & year:
McGill ID:	SIN #
Address:	Phone (#1):
	E-Mail:

PLEASE ATTACH A COPY OF YOUR TRANSCRIPTS (Unofficial Accepted)

FOREIGN/INTERNATIONAL STUDENTS: Copy of Study Permit must be attached.

I am applying for a USCA position in (check those that apply): PHGY 209 [] PHGY 210 []

List the sections you are applying for (in order of preference): (e.g. 1. Body Fluids, 2. Respiration...)

PHGY 209 (Blood, Body Fluids and Ion Transport; Immunology; CNS – Sensory; CNS – Cognitive & Motor; CNS – Nerve, Synapse; CNS- Muscle, ANS PHGY 210 (Endocrinology; Respiration; Cardiovascular; Digestion; Renal)

1)	
2)	
3)	
4)	
5)	

Tell us briefly, why you think you would be a good USCA? Why you are interested in the section topics you selected above:



QUALIFICATIONS:

Language Abilities: (Please indicate level of proficiency where, 1 = low, 4 = high)

English:	read (1 2 3 4)	written (1 2 3 4)	spoken (1 2 3 4)
French:	read (1 2 3 4)	written (1 2 3 4)	spoken (1 2 3 4)

Other:

Relevant computer knowledge: (Please list software, hardware etc. and level of familiarity)

Relevant Undergraduate Courses taken:

Previous Student Course Assistant positions held (list all courses and years):

Other relevant courses or experience:

Signature:	
Date:	

Return completed form by June 5, 2023 via email to undergrad1.physiology@mcgill.ca

For Office Use:	
Section/Course assigned:	
Hours per week:	
Course Supervisor (name and title):	
Student notified: by email [] verbally [] Professor notified []	
Signature:Date:	