

**UNDERGRADUATE STUDENT COURSE ASSISTANTS  
PHYSIOLOGY DEPARTMENT**

**PHGY 311 POSITION POSTING**

**Date of Posting:** May 8, 2024

**Hiring Unit & Address:** Physiology  
McIntyre Medical Sciences Building

**Application Deadline Date:** June 10, 2024 (Application is below)

**Course Title:** Channels, Synapses & Hormones

**Course Number:** PHGY 311

**Instructor:** Drs. E. Cooper and A. Krishnaswamy

**Hours of work: (per/term):**

Number of hours: ~25-30

**Number of USCA positions available (estimate):**

2

**Dates of Appointment:**

**Fall:** September - December 2024(until Final Exam)

A Tomlinson engagement Award for Mentoring (TEAM) will be awarded to the selected USCAs. They will receive a modest award and the designation of “Tomlinson Engagement Awardee for Mentoring” (TEAM) on their co-curricular record. [www.mcgill.ca/tpulse/tomlinson-engagement-award-mentoring-team](http://www.mcgill.ca/tpulse/tomlinson-engagement-award-mentoring-team)

**Required Duties:**

1. Work under the supervision of the course lecturers: Drs. Cooper, Krishnaswamy, and Sjöström.
2. Contact Course lecturers at the beginning of the term to discuss responsibilities.
3. Help students with their weekly assignments.
4. Answer students' questions on *myCourses*, and via e-mail.

**Qualifications Required:**

- Undergraduate 3<sup>rd</sup> year student
- Minimum of “ A ” grade in PHGY 311

**Language Requirements (if relevant):** English spoken and written; French beneficial

**Name & Title of Course Supervisor:** Drs. E. Cooper & A. Krishnaswamy

**Dept. Authorization:**

**Date:** May 8, 2024

**NOTE:** All applicants must apply using the application form provided and e-mail it to [undergrad2.physiology@mcgill.ca](mailto:undergrad2.physiology@mcgill.ca) .

**UNDERGRADUATE STUDENT COURSE ASSISTANTS  
PHGY 311 – FALL 2024 APPLICATION FORM**

Name: \_\_\_\_\_ Degree & year: \_\_\_\_\_  
McGill ID: \_\_\_\_\_ SIN # \_\_\_\_\_  
Address: \_\_\_\_\_ Phone (#1): \_\_\_\_\_  
\_\_\_\_\_ Phone (#2): \_\_\_\_\_  
\_\_\_\_\_ Phone (#3): \_\_\_\_\_  
\_\_\_\_\_ E-Mail: \_\_\_\_\_

PLEASE ATTACH A COPY OF YOUR TRANSCRIPTS.

FOREIGN/INTERNATIONAL STUDENTS: Copy of Study Permit must be attached.

Section applied for (in order of preference):

- 1) \_\_\_\_\_  
\_\_\_\_\_
- 2) \_\_\_\_\_  
\_\_\_\_\_
- 3) \_\_\_\_\_  
\_\_\_\_\_

**QUALIFICATIONS:**

Language Abilities: Please indicate level of proficiency: 1 = low, 4 = high

English:      read (1 2 3 4)    written (1 2 3 4)    spoken (1 2 3 4)

French:        read (1 2 3 4)    written (1 2 3 4)    spoken (1 2 3 4)

Other:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Computer knowledge: (If relevant to the position posting, please list software, hardware etc. and level of familiarity):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

Undergraduate Courses taken (please list all relevant courses):

---

---

---

---

Previous Student Course Assistant positions held (list all courses and years):

---

---

---

---

Other relevant courses or experience:

---

---

---

---

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Email application to [undergrad2.physiology@mcgill.ca](mailto:undergrad2.physiology@mcgill.ca) by Monday, June 10, 2024.

<p><b>For Office Use:</b></p> <p>Section/Course assigned: _____</p> <p>Hours per week: _____</p> <p>Course Supervisor (name and title): _____</p> <p>Student notified: by letter [ ] verbally [ ] Professor notified [ ]</p> <p>Signature: _____ Date: _____</p>
--