

Outside Electives

Here are the procedures to follow in order to get accepted for electives outside of the MCH:

1 - If you are scheduled for a rotation at the **JGH**, in **Gatineau** or **Val d'Or** - you have been approved for these rotations and **no additional steps** need to be taken

2 - If you are scheduled for a rural rotation at an accredited site (e.g. **Alma, Ste. Hyacinthe, St. Jérôme, Hopital Ste Justine**) - you need to **submit a request over CREPUQ** at least 3 months in advance. For more details on how to submit the request, please, follow the following step-by-step instructions:
https://www.mcgill.ca/pgme/files/pgme/electives_iut_bci_eng_march2016.pdf

3 - If you are scheduled for an **elective outside of QC** (e.g. in **Toronto** or **Ottawa**) or for a **rural rotation at a non-accredited site** (e.g. **Ste. Agathe, St. Lazare**) - please, make sure to **fill in the form attached below** (also available on: <http://www.mcgill.ca/pgme/current-trainees/elective-rotations/non-accredited-site-elective-rotations>) as much in advance as possible (minimum 3-4 blocks in advance). Besides the form, you will **also** need to **submit a brief description of the rotation and the rotation-specific objectives**, which will both have to be approved by the Program Directors, then the PGME office and, lastly, the CMQ. For electives outside of QC you may need to submit additional paperwork to obtain the pertinent licence (e.g. for Ontario). Normally, the hospital that has accepted you for a rotation will let you know of the paperwork to submit in that regard. FYI: Josee Warda is an official Commissioner of Oaths and could help you in that role free of charge for any paperwork you are requested to sign in front of a notary.

Please, note that the sooner you send out the necessary paperwork, the more certain it is you will end up doing the requesting rotation. Any delays in submitting the necessary documents may lead to the cancellation of your rotation.

Thank you for your understanding and cooperation.