# Clinical Bursary Application
# Instructions for Program Director

The program may submit a maximum of two applicants for consideration for the Clinical Bursary Award.

Please include the following in your submission to the Clinical Bursary Award selection committee:

**DEADLINE: March 30th**

1) **Clinical Bursary Award Form B**

2) **Program director recommendation letter**
   - The program director's recommendation letter must contain the following items:
     a. The explanation of how the candidate has been evaluated and selected by the program/program committee.
     b. A statement outlining that the candidate would be acceptable to the program should he/she be successful with the Clinical Bursary Award competition.
     c. Insights related to the applicant's referees, if known ex. referee is an internationally-recognized researcher, referee rarely writes such positive comments etc…,
     d. Address any potential concerns highlighted in the reference letters ex. based on our interview with the applicant, the comment related to *xyz* is not a concern because….
   - Other items can be added to the recommendation letter at the discretion of the program director.
   - Any concerns from the reference letters should be kept confidential from applicants yet explored discretely in the interview AND addressed in the Program Director's Recommendation Letter to the Clinical Bursary Award Committee.

3) **Candidate ranking** – if the program submits two applicants, the program must rank the two candidates in a separate document labelled "Applicants' ranking". This ranking will not be disclosed to the committee, and will be added to the final score after the committee ranks all candidates.

**NOTE:**

**SUB-SPECIALTY CERTIFICATION FOR INTERNATIONAL TRAINEES**

International trainees are not eligible to write Royal College of Physicians and Surgeons of Canada (RCPSC) exams.

To be eligible to write the RCPSC subspecialty certification exam, candidates must 1) hold an MD degree at a Faculty of Medicine in Canada or the United States or hold a degree from outside Canada or the United States (DHCEU) and obtained equivalence for their Medical Degree from the Collège des médecins du Québec and 2) be registered in Pediatrics residency in a Canadian or American Faculty of Medicine. For more information re: subspecialty training requirements, visit RCPSC website.

**Subspecialty Examination Affiliate Program (SEAP) Exams**

International trainees already licensed and practicing as subspecialists in Canada but who do not have access to Royal College certification via a primary specialty; AND/OR, international trainees who are registered with a postgraduate office in an accredited Royal College subspecialty training program, and who are not eligible to meet the prerequisite for subspecialty certification (see above), can contact the RCPSC for information about eligibility to sit the SEAP Exams. Residents who obtain credentials through SEAP are not RCPSC-certified in the subspecialty.

**For more information, please consult the Faculty of Medicine's Postgraduate Medical Education website: https://www.mcgill.ca/pgme/admissions/prospective-residents/ministry-funded/subspecialty-carms**