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Dear Internship Supervisor:

McGill University's Faculty of Agriculture and Environmental Science, located on the Macdonald Campus, includes among its course offerings an Internship in Agrology which requires the student to work under the supervision of an agrologist (agronome) to gain professional experience. We thank you for participating in this initiative, which has much to offer to both you and the students.

The objectives of the course are:

- To give the students first-hand experience in the agricultural sector and to gain insight into the role and responsibilities of an agrologist.
- To provide an opportunity for employers to hire highly motivated students for the summer period.
- To strengthen the collaborative links between our Faculty and prospective employers of our students.

We are expecting that the student work a minimum of 420 hours and it is assumed that they will receive a salary commensurate with a summer employment situation, but provincial tax credits may be available to Québec employers to offset the expenses associated with training and supervising an intern. If you hire an intern, McGill will send you an *Attestation de participation à un stage de formation admissible* on behalf of the student, in the fall.

I will organize an on-site visit in late May or early June, to ensure that both the employer's and the intern's expectations are being met. If an on-site visit is not possible, we will meet over Skype. I will ask you to assess the student mid-way through the summer through a short questionnaire, and at the end of the internship I will ask you to fill out a more detailed evaluation of the student's performance. The student will make a poster or a short video about the internship which will be displayed at Macdonald Campus. In addition, he or she will carry out an independent project during the summer and report on it in the fall. This project can take the form of an experiment, a study or a research paper, and the student should work closely with you to decide on an appropriate project. Satisfactory completion of the course is worth six credits.

We thank you in advance for participating in this unique opportunity for students and employers. Please do not hesitate to contact me if you have questions or need further information.

Yours sincerely,

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