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**TO: Professor Suzanne Fortier, Principal and Vice-Chancellor**

cc: Susan Aberman, Chief of Staff

**FROM: Professor Christopher P. Manfredi, Provost and Vice-Principal (Academic)**

**RE: Open Forum on the Recommendations of the 2016 CAMSR Report on Divestment**

DATE: 27 April 2016

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Following your letter of 6 April to Divest McGill wherein you explained that you “have charged the Provost with the responsibility of establishing in consultation with representatives of the community, open forums on sustainability and the CAMSR report’s recommendations,” and indicated that “the Provost will report back with a plan to do so by the end of April,” I include here details of my plan going forward.

- I have appointed Prof. Frédéric Bachand (Faculty of Law) to chair an Open Forum on the Recommendations of the 2016 CAMSR Report on Divestment;
- I have drafted Terms of Reference for the Chair, which include a mandate and procedural guidelines; a copy of this document is appended here for your review;
- I will meet personally with the Chair on 13 May 2016 to review the mandate and discuss planning going forward;
- The Chair will convene a small committee of 4-6 members, including faculty, staff and student representatives, to advise on the form and focus of the Open Forum;
- The Open Forum will take place in three sessions – two on the Downtown Campus and one at Macdonald Campus – in September 2016, with a final written report on outcomes due from the Chair by 31 October 2016.

## **Open Forum on the Recommendations of the 2016 CAMSR Report on Divestment**

### **Terms of Reference**

#### Mandate

On April 6, 2016, in a letter to Divest McGill, Principal Suzanne Fortier committed to holding open forums in Fall 2016 “to continue the community’s dialogue on sustainability and the CAMSR report recommendations.” Consistent with this commitment, I am mandating Professor Frédéric Bachand, Faculty of Law, to chair an Open Forum on implementing the key recommendations of the CAMSR Report. In particular, the Open Forum will seek input from the community on two key matters:

- creating a “comprehensive climate action plan” to reduce measurably McGill’s own carbon footprint while expanding initiatives in sustainability research and education, and;
- developing concrete measures to ensure our investments comply with recognized Environmental, Social and Governance (ESG) principles.

#### Process

The Open Forum will consist of three open meetings in September 2016, two on the Downtown Campus and one at the Macdonald Campus. The open meetings will be live-streamed, and provisions for feedback via electronic means will be made available.

The Chair will be responsible for ensuring the effective operation of the Open Forum and for reporting on its proceedings to the University’s administrative and governance bodies.

The Chair shall convene a small committee (4-6 members) of faculty, staff, and students to provide input on the form and focus of the Open Forum, consistent with the mandate of these terms of reference.

The Chair will be provided appropriate logistical, administrative, research, and technical support.

#### Reporting

The Chair shall provide a written report summarizing the views expressed during the Open Forum to the University Senate and Board of Governors no later than 31 October 2016.