

# My Study Abroad Planning Checklist

Use this checklist **before submitting your Minerva application** to ensure you can select appropriate courses. It is helpful to use this checklist with the [Degree Planning worksheet](#).

## 1. My McGill Programs

I know my program requirements

To understand your program requirements within your degree, refer to program links in [Arts Undergrad Programs](#). For example, a Major concentration requires students to complete 36 credits; a minor, 18 credits.

I have planned out my degree

[Degree planning](#) helps you plan out each year of your degree and ensures you are registering for courses to fulfill degree requirements. For example, you should plan out each year to ensure you can take all the required courses.

I know which semester best fits a study abroad for my programs

Choosing when to do an exchange is an important decision. Some programs have more flexibility than others. For example, Economics programs have required McGill courses in year U1, so scheduling an exchange in U2 or U3 is more feasible.

## 2. My Courses

I know what courses to take for my McGill degree when I study abroad

When you have planned out your studies and which semester you would like to study abroad, you should have a good idea of the courses and course levels you need to complete for your McGill degree while on exchange.

I know if I need required, complementary, or elective courses

It is important to know the type of transfer courses you need: required, complementary, or elective. For example, if you are an English Literature major with a Philosophy minor, you may want to take English literature and Philosophy complementary courses and a history elective.

I know the host university's credit system and whether the courses meet McGill's Transfer Credit Policy

It is important to read and understand all the 6 Steps of the [Transferring credit policy](#) to ensure that you will receive transfer credit for the course that you take abroad.

## 3. My Host University

I know which host universities fit in with my areas of study

Explore the exchange destinations on [McGill Abroad](#) website and select universities which are "Open to all faculties". Peruse the host university's website for areas of study and course offerings that would match your own disciplines. For example, as a History major, you can take Medieval History courses at UK universities.

I know the basic information about the host university I want to attend

It is important to know basic information about the host university – such as language of instruction, semester dates, and method of course evaluation.

I have verified that I can meet any conditions of the host university

Check if a host university has any specific conditions. For example, the language of instruction at the Universidad de los Andes is Spanish so you need a certain level of proficiency to attend.