



STATEMENT OF ACTIVITIES FORM - READMISSION

Your application for Readmission must provide a timeline of your activities since your last enrolment, detailing any challenges you faced since you were last enrolled at McGill. You must describe how any issue(s) previously experienced is now under control and is either no longer applicable or no longer a hindrance to you recommencing your studies. Provide specific steps and measures you have put in place to manage/improve your academic achievement.

This information will be considered within the overall consideration of your request for readmission. You may wish to consult the material on "Academic Decisions", or the degree planning tool to assess your academic strengths and guide the writing of your statement.

<https://www.mcgill.ca/oasis/academic/common-issues> and
https://www.mcgill.ca/oasis/files/oasis/degree_planning_tool.pdf

Before submitting this form, you must also complete an application (with comments) on Minerva for your request to be considered.

This form and all supporting materials must be sent together to the email address provided at the bottom of this form. If additional documents are requested by Arts OASIS, they must be submitted by the specific deadline communicated to you in the 'External Comments' section of your Minerva application or by email.

It is your responsibility to regularly check both your email and the "External Comments" section of the Minerva Readmission module for updates regarding required documents and decisions.

<https://www.mcgill.ca/oasis/students/readmission>

Section 1

Personal information - Required to answer -

1. Your full name (Legal last name and first name).

2. Your McGill ID#

3. Your McGill email address.

4. Your current non-McGill email address (If your McGill email is inactive)

5. Are you an international student in need of renewing or extending your legal documents (CAQ, study permit)? Submit a readmission request as early as possible due to processing times of legal documents. International Student Services:
<https://www.mcgill.ca/internationalstudents/contact-us>

Yes ☐

No ☐

Section 2

Explanation of Academic factors - Required to answer -

6. Specify any personal or academic factors you faced when last enrolled which might have contributed to your academic performance and/or your decision to take time away from your studies. Provide a timeline for these events.

Explain how these factors had a direct impact on your academic performance. Be as specific as possible. For example, provide any evidence that you were doing well in your course(s) until the circumstances occurred. If you performed well in other courses but not in a specific course, be very clear about what factors influenced your performance in that specific course and why other courses were not affected.

7. Explain the actions you took to address any personal or academic issues you encountered.

- 1) Did you speak to a course instructor(s), a teaching assistant, or an adviser for advice about your situation?
- 2) Did you seek extensions to complete course work, consider deferring a final exam or withdrawing from a course after the deadline?

Provide details about any resources you used to assist you in resolving an issue. If you did not seek assistance and/or cannot provide supporting documentation, explain your reasons. Did you take time off to work or explore other opportunities?

8. Did you seek assistance for a health or personal issue from a doctor, psychologist, McGill's Student Wellness Hub or the Student Accessibility and Achievement office? (See <https://www.mcgill.ca/wellness-hub/> and <https://www.mcgill.ca/access-achieve/>)

Yes ☐

No ☐

9. If you sought assistance from a medical practitioner (**if you experienced difficulties due to reasons of physical and mental health**), provide supporting documentation about any resources you used to assist you in resolving this issue. Include a signed Healthcare Provider Declaration (https://www.mcgill.ca/oasis/files/oasis/healthcare_provider_approval_form_1.pdf.) and/or medical note indicating that you are ready to resume your studies. If you are planning to see a medical professional, indicate the date of your appointment. You must then submit the healthcare form/medical note to the email provided at the bottom of this form.

The document must be current.

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10. If you did not seek assistance and/or cannot provide supporting documentation, explain your reasons. Did you take time off to work or explore other opportunities? Provide details about any resources you used to assist you in resolving an issue. **Please note that you may still be required to submit documentation, if requested by the Arts OASIS office.**

11. Explain how things have changed.

What insights have you gained about your academic strengths?

How can this information benefit your academic performance?

What steps and resources have you put in place to manage/improve your academic achievement?

Section 3

List your activities since you last attended McGill

- Required to answer -

12. Describe your activities during this period of absence, listing these line by line and indicating the relevant Term/Year.

13. Please be reminded that studies completed at one or more **universities** during an interruption of studies from McGill **MUST** be disclosed as part of your request for readmission.

Yes, I attended/I am currently attending another institution. ☐

No, I did not attend another institution during my interruption of studies. ☐

- 14.** If you attended one or more universities during an interruption of studies from McGill, **upload an unofficial transcript of studies** for each institution attended. An official transcript may be required at a later stage for transfer credits. **Transfer credits toward your McGill degree are only approved in rare cases and are not guaranteed.** Consult: <https://www.mcgill.ca/oasis/away/transferring-credit/interruption-studies>, <https://www.mcgill.ca/oasis/away/transferring-credit>, step 6

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- 15.** Are you planning to do an Independent Study Away during the semester you are applying to return?

☐ Yes

☐ No

If yes, Include the name of the host university you plan to attend. Consult the listings of approved host universities, under Step 2 of the [Transferring Credit section](#) on the OASIS website. If you are readmitted, it does not automatically mean that your Study Away Application will be approved. **The two applications and processes are separate. Consult the [Study Away website](#) for guidelines.**

- 16.** If readmitted after a period of absence, you are subject to the program and degree requirements in effect at the time of readmission. Review the key considerations section (<https://www.mcgill.ca/oasis/students/readmission>).

Therefore, it is recommended you complete a Degree Planning Worksheet (only for B.A. students) and meet with a Faculty and departmental advisor to review your plan. For instructions and the degree planning worksheet, refer to: <https://www.mcgill.ca/oasis/academic/degree-planning-guide>

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Section 4

Acknowledgements - Required to answer.

- ☐ I acknowledge that I have read the Arts OASIS regulations regarding readmission for undergraduate students: <https://www.mcgill.ca/oasis/students/readmission>
- ☐ I acknowledge that my answers above are accurate, and that my request is complete.
- ☐ I confirm I have submitted a readmission application via Minerva to complete my application by the specified deadline on <https://www.mcgill.ca/oasis/students/readmission>. All sections of the Minerva application must be completed or your request on Minerva will be cancelled.
- ☐ I understand that if I have a legal document (ex CAQ, Study Permit) hold, a financial hold (ex. tuition, library fines) or an academic hold (missing transcripts, course approvals, etc.) I will not be permitted to register until the holds have been resolved. <https://www.mcgill.ca/servicepoint/holds>
- ☐ I understand it is my responsibility to check the Minerva Readmission module and my email account regularly to avoid missing important information.
- ☐ I understand that this form will be submitted to Arts OASIS for review and a decision regarding my readmission will be forthcoming.
- ☐ I acknowledge that the readmission decision is final and there is no appeal process.

This form and all supporting materials must be sent together to
assistant-adstudents.arts@mcgill.ca

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by the specific deadline communicated to you in the 'External Comments'
section of your Minerva application or by email.
<https://www.mcgill.ca/oasis/students/readmission>