

## INTER-FACULTY TRANSFER TO THE BACHELOR OF ARTS DEGREE – checklist

### General Information

- ✓ I have carefully reviewed the BA degree Planning Guide: [Degree Planning Guide](#)
- ✓ I have reviewed the degree requirements for departmental programs in the most recent Program Calendar at: <https://www.mcgill.ca/study> (select: Faculty of Arts – Undergraduate – Faculty Degree Requirements – About Program Requirements).

### Eligibility

- I am currently registered in an undergraduate degree program at McGill: Please list current degree:  
\_\_\_\_\_
- I am currently NOT registered in an undergraduate degree program at McGill; however, I was registered in an undergraduate degree program, which I did not complete. The degree I was pursuing and the last term in which I was registered in that degree:  
\_\_\_\_\_

**NOTE:** Students who were never registered in an undergraduate degree program at McGill, have graduated from their first degree, or have completed an undergraduate degree at another university must apply to the BA degree through Enrolment Services; they are not eligible to submit the Minerva inter-faculty transfer application.

### Admission Requirements

- I have a CGPA of at least 3.0 under my current degree; or
- My CGPA is below 3.0; however, I have completed 12 credits of Arts courses (courses administered by the Faculty of Arts) and achieved grades of B or better in all of them. Please list the Arts courses completed with grades of B or better:  
\_\_\_\_\_  
\_\_\_\_\_

### Program Selection

- I have reviewed the program options for my BA degree in the Program Calendar and am planning to complete the following Major/Minor Concentrations:  
\_\_\_\_\_  
\_\_\_\_\_

## Study Away

- I am completing a study away program in the Summer term prior to the transfer.

**NOTE:** Transfer Credits from a Summer study away program must be processed by the previous faculty.

- I have been accepted for an **exchange program** through my previous faculty and have accepted their offer. I have indicated this in the IFT application (comments' section). I will also contact the Arts OASIS Study Away Team via the [Faculty of Arts OASIS - Service Portal](#), given that interfaculty transfer will affect my eligibility to participate in the exchange.

**NOTE:** Students are not eligible to submit an application for a Winter term exchange in their first year in the BA degree. Students must have completed a minimum of 12 credits successfully as BA degree students before they can apply for an exchange program.

- I acknowledge that I have been accepted for an **independent study away** program through my previous faculty, and am aware that I must cancel the application.

**NOTE:** Students must have successfully completed a minimum of 12 credits in the BA degree before they can submit an application for an independent study away program.

## Transfer Options

### Option 1 (Default):

Keep your CGPA and all credits completed, including Arts and non-Arts courses (up to 30 credits non-Arts or Science courses or 12 non-Arts or Science courses if you transfer from the B.A. & Sc. degree or the B.Sc. degree).

You will retain your pre-McGill advanced standing (a maximum of 30 credits for A-levels, IB, French Baccalaureate, CEGEP, AP exam; a maximum of 60 credits for university transfers).

You will not retain credits granted for McGill Placement Exams.

### Option 2:

Re-start your CGPA; i.e. a fresh start in Arts. With the exception of any advanced standing granted at the time of your original admission to McGill, all courses completed at McGill or elsewhere, including Arts courses, will be excluded from the credit totals and the GPA calculations.

The code "EXC" will be added to all courses completed while you were in your previous degree.

### NOTES:

- The Faculty of Arts will NOT approve E-Flags for compassionate grounds of credits completed under a previous degree.
- Students who wish to change the default transfer option must submit their request via the [Faculty of Arts OASIS - Service Portal](#) no later than two weeks after acceptance of the offer of transfer. **No changes to the transfer option can be considered after this deadline.**