

## Faculty of Arts OASIS – Bachelor of Arts – Degree Planning Worksheet 2018/19

<b>Name</b>		<b>Student ID</b>	
<b>Date</b>		<b>Signature</b>	

<b>Advanced standing (AP, IB, Fr. Bac, CEGEP credits):</b>	
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	Major Con; Hon; Jnt. Hon; Faculty	Major Con; Jnt. Hon; Minor Con.	Minor Concentration	Minor Concentration	Electives
<b>Term</b>	<b>Course CODE &amp; # (i.e. ENGL 203)</b>	<b>Course CODE &amp; # (i.e. ENGL 203)</b>	<b>Course CODE &amp; # (i.e. ENGL 203)</b>	<b>Course CODE &amp; # (i.e. ENGL 203)</b>	<b>Course CODE &amp; # (i.e. ENGL 203)</b>
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## Instructions for completing “Faculty of Arts OASIS – Bachelor of Arts – Degree Planning Worksheet”

Planning your degree can seem overwhelming - but it doesn't have to be. Consult our **Degree Planning Guide** to assist you with this process. (See [www.mcgill.ca/oasis/academic/degree-planning/degree-planning-guide](http://www.mcgill.ca/oasis/academic/degree-planning/degree-planning-guide)) We encourage you to begin by assessing your academic strengths and then researching the programs of study we offer to choose subjects and courses that really interest you and align to your strengths. Remember to set goals that are measurable and flexible so that your degree plan can be adjusted as your interests evolve.

### Step 1: Select your program(s) of study

Students who need 96 or fewer credits to complete their B.A. degree requirements should select their programs of study on Minerva to facilitate their course registration. You can indicate your program choice by logging in to [Minerva](#). Click on “Student Records Menu”, then select “Change Your Primary Academic Curriculum”.

### Step 2: Plan your courses for each program of study

A. Review the requirements for your programs of study and verify that you have completed the correct pre-requisite or placement test for each of the courses you will be taking by checking the McGill eCalendar. (See <https://www.mcgill.ca/study/2018-2019/faculties/arts/undergraduate>) **Note that no course may fulfil the requirements for more than one program or concentration requirement.**

B. Enter the McGill courses needed for each program of study on the "Arts OASIS Degree Planning Worksheet". If a course cannot be used to complete a program requirement, it must be entered in the "ELECTIVE" column. Courses that are prerequisites for a program of study, must be entered in the "ELECTIVE" column.

- Enter the year for each term and the McGill courses you have completed in the correct column for each term of study.
- Enter the McGill courses you have **in progress** in the correct column and term of study.
- Enter the McGill courses you have **remaining to complete** for **each program** in **each remaining term** in the correct column and term of study. Use the McGill eCalendar to check the term in which a course is offered. (See <https://www.mcgill.ca/study/2018-2019/faculties/arts/undergraduate>)

C. Inform yourself about the important faculty policies on **course load**, **course overlap**, **taking courses outside of the Faculties of Arts and Science** and selecting the **Satisfactory/Unsatisfactory grading option** on the following website. (See [www.mcgill.ca/oasis/programs/courses](http://www.mcgill.ca/oasis/programs/courses))

### Step 3: Consult your Departmental Program Advisers

It is strongly recommended that you consult with your Departmental Program Advisers to guide your course selection and ensure that you are meeting your program requirements. Consult the departmental adviser contact list to find out how to reach advisers to discuss your degree plan.

(See [www.mcgill.ca/oasis/advising/departmental-advising-information](http://www.mcgill.ca/oasis/advising/departmental-advising-information))

Bring your completed degree plan to your meeting in order to discuss the following questions:

- How many courses and program credits have been completed?
- What courses remain to be completed?
- Will I be completing at least 2/3 of the courses needed for my program at McGill?

**Questions?** Visit Arts OASIS in Room 110, Dawson Hall or call (514-398-1029) during regular office hours. (See [www.mcgill.ca/oasis](http://www.mcgill.ca/oasis))

(August 2018)