

**Faculty of Arts OASIS**  
**Office of Advising and Student Information Services | 853 Sherbrooke Street West |**  
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## **Faculty of Arts**

### **Advising Mission**

The Office of Advising and Student Information Services provides advice and support to Arts Students regarding their academic trajectory, from entry to graduation. We do so valuing principles of fairness, accessibility, respect, engagement, confidentiality and collaboration with key stakeholders.

Our goal is to assist you in the development and implementation of meaningful and realistic educational goals by providing information, resources, and advice. Advising is a collaborative educational process between student and adviser wherein ultimately you are in full control of your educational experience while we are your resource for assistance. Please consult the following link for information on the different ways that Arts OASIS is available to help you with advising questions. (See [Advising Information](#)) If you decide to contact us by [email](#), please remember to use your McGill email account and include your McGill student number.

### **Adviser Responsibilities**

- Understand and effectively communicate the curriculum, [graduation requirements](#) and university and faculty policies and procedures with respect to [academic planning](#).
- Encourage and guide you to define and develop realistic academic, career and personal goals and assist you in creating an educational plan consistent with those goals.
- Provide you with information about available [resources](#) and services on campus and educational opportunities outside the classroom.
- Assist you in gaining decision-making skills and assuming responsibility for your educational plans and achievements.
- Be available for advising meetings during regular [office hours](#).
- Listen to your concerns and respect your individual values and choices while maintaining confidentiality.

### **Advisee Responsibilities**

- Know where to find information about your [program](#) and [degree requirements](#).
- Be aware of your responsibilities for knowing the faculty and university and rules and regulations and the policy on [academic honesty](#).
- Contact [Arts OASIS](#), your departmental program adviser or [Service Point](#) promptly if you have questions or concerns. Don't be afraid to ask questions if you do not understand something or if you have a specific concern. We are here to help you gather all the information you need to make an informed academic decision.
- Be involved in the advising process by providing accurate information to the adviser about your academic, career and personal goals and abilities.

- Verify your Minerva unofficial transcript regularly to ensure that your program and course registration are accurate and that your record is up-to-date.
- Check your [McGill email account](#) regularly for important advising information as this is our official means of communication with you.
- Consult the [Health and Wellbeing](#) and [Student Wellness Hub](#) websites to help you develop a personal wellness plan.

## Learning Outcomes

- Develop an educational plan for successfully achieving your academic, career and personal goals that acknowledges your personal strengths and recognizes areas that need improvement.
- Participate actively in the advising process in order to develop communication, decision-making and problem-solving skills and make informed, effective and timely decisions concerning your program, degree and career goals.
- Select programs and courses that will allow you to enhance your educational experience and help you to develop a personal and professional skillset aligned with your intended career path and personal goals.
- Develop skills in locating and effectively using available information and resources on campus that will help you to balance your personal and educational goals and cultivate your personal development and wellness.
- Improve your self-awareness and decision-making skills and accept responsibility for your own actions and decisions.

## Useful Resources

**Arts OASIS:** <https://www.mcgill.ca/oasis/>

**Arts OASIS Career Advising:** <https://www.mcgill.ca/oasis/career/career-connector>

**Arts OASIS Local Wellness Adviser:** <https://mcgill.ca/wellness-hub/arts-students-group-programming>

**Degree Planning Guide:** <https://www.mcgill.ca/oasis/academic/degree-planning-guide>

**First Year Guide:** [https://www.mcgill.ca/oasis/files/oasis/new\\_guide\\_2020-2021\\_f.pdf](https://www.mcgill.ca/oasis/files/oasis/new_guide_2020-2021_f.pdf)

**Newly Accepted:** <https://www.mcgill.ca/accepted/nextsteps>

**Remote Learning:** <https://www.mcgill.ca/tutoring/learning-strategies/remote-learning> and <https://www.mcgill.ca/skills21/events>

**Remote Student Life:** [https://www.mcgill.ca/remote-students/?utm\\_source=hootsuite&utm\\_medium=mcgill%20university&utm\\_term=&utm\\_content=&utm\\_campaign=](https://www.mcgill.ca/remote-students/?utm_source=hootsuite&utm_medium=mcgill%20university&utm_term=&utm_content=&utm_campaign=)

**Study Away:** <https://www.mcgill.ca/oasis/away>

## Your Privacy

At Arts OASIS, we recognize the vital role families play in supporting students at McGill. Given our advising mandate, however, when advising, we will interact chiefly with the student, who is building further independence and resiliency. Moreover, because of Québec privacy laws, in order for any information about the student's status or record at McGill to be shared with parents, students must provide explicit written consent through a third-party authorization form. For more information, please consult this [website](#).