

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_

**PERMISSION FORM AND COURSE OUTLINE  
DIRECTED STUDIES OR SPECIAL TOPICS COURSE  
(MUST BE COMPLETED AND FILED WITH COURSE SUPERVISOR  
PRIOR TO REGISTRATION FOR COURSE)**

\_\_\_\_\_ (student ID number)

\_\_\_\_\_ (Term, ex.: W2015)

**PROPOSAL IS FOR COURSE (select course below)**

<u>UNDERGRADUATE COURSES:</u>				<u>GRADUATE COURSES</u>			
NUTR	430	Directed Studies: Dietetics and Nutrition 1	(3 cr)	NUTR	500	Topics Course: Independent Study 1	(3 cr)
NUTR	431	Directed Studies: Dietetics and Nutrition 2	(3 cr)	NUTR	502	Topics Course: Independent Study 2	(3 cr)
NUTR	431 D1	Directed Studies: Dietetics and Nutrition 2	(3 cr)	NUTR	608	Topics Course: Special Topics 1	(3 cr)
NUTR	431 D2	Directed Studies: Dietetics and Nutrition 2	(3 cr)	NUTR	609	Topics Course: Special Topics 2	(3 cr)
NUTR	432	Directed Studies: Dietetics and Nutrition 3	(3 cr)				
NUTR	433	Directed Studies: Dietetics and Nutrition 4	(3 cr)				

<b>Student name:</b> _____	<b>Signature:</b> _____
<b>Supervisor's Name:</b> _____	<b>Signature:</b> _____
<b>Co-supervisor's Name:</b> _____ <i>(if PDF, Ph.D. or M.Sc. is involved in supervising student's activities)</i>	<b>Signature:</b> _____
<b>Academic Advisor's name:</b> _____	<b>Signature:</b> _____

*Please provide detailed information in the following course outline. Failure to complete and submit this document to your academic advisor three days prior to the last day of the Add/Drop period will result in the student not being permitted to register in that term.*

**I. Title of project:**

**II. Number of hours of work required: 45 h/credit X \_\_\_\_\_ credits = \_\_\_\_\_ hours.**

**III. Specific project objectives** (minimum 150 words):

**IV. In the following box, the student, in conjunction with the professor must list the specific course activities and deliverables and approximate time commitment in order to demonstrate that the course is equivalent to the required number of hours.**

Activity or deliverable	Explanation	Due date	Estimated time commitment (h)	% of final grade
Ex: Collect data	Collect samples at .... in mid-October and mid-November	n/a	4	n/a
Ex: Literature review	5-7 pages, focusing on critical analysis of....	15 October	20	30%
<b>TOTAL:</b>				<b>100%</b>

**Additional information (does not need to be submitted with the filled out form):**

Special Topics courses are designed to allow undergraduate students to gain focused academic experience under the supervision of a Faculty member. The experience is expected to provide academic learning opportunities. A diversity of types of academic work is acceptable, including a literature review, community and/or program development, collection and analysis of laboratory data, directed study, etc. In order for the student to obtain credit for this course, it is expected that 45 hours of work are completed satisfactorily per credit. It is expected that the supervisor(s) are available to adequately oversee and provide feedback to students on their work, as well as answer their questions, over the entire duration of the term.

**Grade will be assigned based according to the following general AND SPECIFIC guidelines:**

1. To receive an A grade:
  - a) a high degree of independent thinking and accuracy in data/information acquisition;
  - b) ability to independently synthesize and interpret the material into a well written report.
  - c) SPECIFICALLY:
  - d) SPECIFICALLY:
  - e)
2. To receive a B grade:
  - a) a reasonable amount of independence but requiring regular guidance;
  - b) a written report that demonstrates synthesis and interpretation of data
  - c) SPECIFICALLY:
  - d) SPECIFICALLY:
  - e)
3. Grade of C requires completion of 45 h per credit of actual academic work time in data collection and analysis and submission of passable written report.
4. A grade of D or F indicates time is significantly <45 h of work per credit or that the written report is incomplete.