

Netiquette for ISoN classes.

General recommendations: Our remote classroom is still a classroom.

Adhere to the same standards of behaviour online that you follow in real life and in a real classroom. Use proper and respectful language. Do not say or write anything that you would not say in-person. The goal of this class is to learn together in a learning community, based on trust and social interactions.

- Use respectful language, always.
- Show respect for others' views.
- Practice cultural humility. <https://www.culturallyconnected.ca/>
- When you disagree, express your disagreement in a respectful and non-critical way (the goal is to generate discussion and to learn from one another).
- Be forgiving of other people's mistakes and acknowledge your own mistakes if you make them. Do not correct small errors in front of the entire class (e.g., spelling, pronunciation).
- Share your knowledge rather than "keeping it to yourself." This will create a collaborative learning environment in which we can learn from each other. Different ways to share: out loud, in the chat, in a discussion board, etc. We look forward to your contribution!
- Privacy and sharing of class content:
 - Respect the privacy of what instructors and peers share in class—from informal discussions to formal video presentations—this content is shared with the understanding that it is only meant for those enrolled in the class and the instructors. Any material shared in a class is copyright and should not be shared anywhere outside of the designated remote learning platform nor with anyone who was not the intended recipient of this material. As per the [Code of Student Conduct and Disciplinary Procedures](#), Section C-18, it is an academic offence to share material owned by another person.
 - Respect each other's privacy by not typing or sharing information that is not meant for the entire class.

Writing comments and discussion boards in a remote classroom:

- When you are in cyberspace, remember that many people will view what you type.
- Remember that your colleagues cannot see your face when you type. If you do use occasional emoticons, only use those that will be clearly understood by others (e.g., smiley face).
- Avoid capital letters (it 'sounds' like yelling). Use asterisk, bold or underline to highlight points.

Class discussions/debriefs in a Zoom classroom

- The goal of the classroom is to generate constructive dialogue, student-to-student and student-to-instructor, and to promote your critical thinking. It works best if everyone adheres to the following standards:
 - It is very nice to see everyone's faces for a productive discussion, however, it is OK to keep your camera off. No one should feel bad about turning off their camera. Considering using a photo, an avatar, or an image with your zoom account, to personalize when your camera is off.
 - Respect other people's time and bandwidth.
 - None of us are perfect! It is OK to misspeak or to make spelling mistakes in a live online classroom, these things happen.
 - Give everyone a chance to speak. Try to not to interrupt.
 - Use the "raise hand" function if you would like to bring a point to the discussion, need clarification, or have a question. You can also type a timely question into the chat window.
 - Try not to talk over another person. Remember, there can be an audio delay during online meetings. So sometimes interruptions are completely unintentional.
 - Mute yourself when you are in a Zoom classroom to avoid class interruptions.
 - Log in early to ensure equipment is working properly.
 - Come prepared for discussion. You can write down your comments and points of view so that you have them easily accessible when it is your time to speak.
 - Engagement in conversation is extremely important in a remote classroom. Avoid distractions and set up your computer or mobile device in a quiet area where you will have no interruptions.

These are exceptional times. Let's try to keep in mind that we're all doing our best. Let's work to always assume positive intent.