

Resources Available to ISoN Faculty to Help with Remote Teaching Planning for Fall 2020

There are several resources available to ISoN Faculty as we prepare for remote delivery of our courses this fall. There is some redundancy/overlap between what support is available. This sheet is an attempt to clarify where we can look for support.

As a group, we believe that we're historically fantastic collaborators (faculty love consulting fellow faculty when we're stuck in our thinking) and we have robust communities of practice within the school that will certainly bolster our efforts.

The following are additional resources, for your consideration:

Teaching and Learning Services (TLS)

TLS has been working tirelessly since mid-March to help bolster central resources to support all McGill faculty who will be teaching remotely this coming fall 2020. They are offering an arsenal of resources.

TLS WEBSITE

Their website is a great place to find all of the resources they've put together.

- Resources for instructors: <https://www.mcgill.ca/tls/instructors/class-disruption>
- Resources for students: <https://www.mcgill.ca/tls/students/remote-learning-resources>

TLS WORKSHOPS ON REMOTE TEACHING

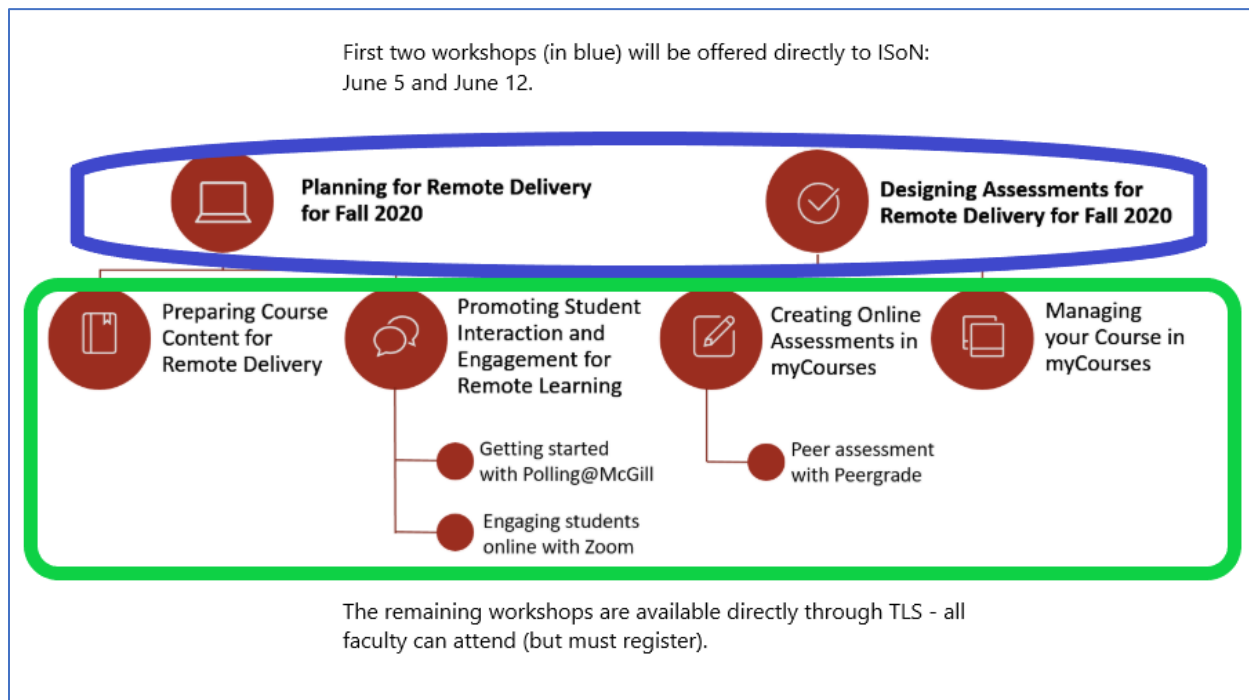
TLS has developed a series of workshops for all of McGill. They are aiming to have all McGill instructors minimally attend the first two sessions. As such, we have arranged to have these two sessions tailored to our needs and delivered to us during our ISoN faculty development sessions.

1. June 5, 12:30-2pm: ISoN FacDev Workshop: Planning for Remote Delivery 2.0 for Fall 2020 - with TLS: <https://mcgill.zoom.us/j/94575959253>
2. June 12, 12:30-2pm: ISoN FacDev Workshop: Designing Assessment for Remote Delivery for Fall 2020 - with TLS <https://mcgill.zoom.us/j/93363202888>

For both sessions:

- The first hour will be led by TLS
- The remaining 30-minutes will be time for ISoN to brainstorm together.
 - o Breakout rooms may be used, time permitting.
 - o Breakout room categories: IBL, large classrooms, graduate seminars, HPA labs & clinical courses, NP courses—a [survey](#) was made to try to capture who would like to be in which breakout room.

Overview of TLS Workshops on Remote Teaching



Faculty can [register](#) for the rest of TLS' series of remote teaching workshops directly through TLS.

CONSULTATIONS

Faculty can also book TLS consultations for either individual or Unit/Program/group of courses—on a variety of topics, including remote teaching strategies and course set-up. You can use their [webform](#) or make requests directly: tls@mcgill.ca

McGill IT Services & MedIT

We are lucky to have fantastic IT Support. When things aren't working the way they should, central IT Services are a great resources to call (514-398-3998) or email itsupport@mcgill.ca. They often triage requests for help with TLS—they're very nimble in order to troubleshoot when things aren't working as they should. There are working hard to prepare for an increase in support requests over the summer.

MedIT is also available to help us—especially with support for our McGill laptops. Reach them at 514-398-2001 or help.medit@mcgill.ca.

Online Education Initiatives & Continuing Nursing Education Office

This ISoN Office has the mandate to develop and deliver online university-level full academic programs in nursing—beginning with the BNI Online, set to launch September 2021. To this end, we have been working closely with online course designers from TLS to prepare our BNI courses for online delivery.

In addition to preparing the BNI for online delivery, we offered a special online section for NUR1 329 (Skin Integrity and Wound Care) last fall. And we helped to put one of our BScN courses online this winter (NUR1 311—Infection Prevention and Control). We also helped prepare the online continuing nursing education SBN course for preceptors.

All this to say, given our mandate and our experience, we want to be able to help any of our fellow faculty, as needed. We do not presume to be experts in your individual courses or in the different, innovative pedagogies offered at the school. However, we would be delighted to listen and to ask questions to possibly provide some out-of-box thinking that feels reasonable for you to manage and for the students, too.

CONSULTATIONS

- Faculty or admin staff are welcome to reach out to us for one-on-one or group consultations related to online pedagogy. We would also be happy to attend sessions you plan with TLS, in order to support you in any way that we can think of, depending on plan/need.
 - o From there, we'll be happy to share any pertinent resources that we think could help you and to offer instrumental support to get things done in a timely manner.
- Reach out anytime: katherine.logue@mcgill.ca (Curriculum Designer) or annie.chevrier2@mcgill.ca (Office Director)

ISoN Technology Committee (TechCom)

We have never felt so popular! (Seriously.)

From our Terms of Reference: “Our mandate is to plan and support technology uptake among faculty, staff and students—to support excellence in teaching, learning, research, and administration—in collaboration with Teaching and Learning Services (e.g., myCourses, videoconferencing, Outlook, data storage, etc.)”

We are a group of ISoN faculty and staff who like to tinker with new technology and are super happy to help and share our knowledge with others. We have experience from our own courses that we’re more than delighted to share. And we’ve been working diligently since mid-March to try to learn as much as we can about remote teaching and to think about how to best share that newfound knowledge with you. You may recall that we delivered a myCourses FacDev last June and a lecture recording (PowerPoint & Camtasia) FacDev in December (so prescient!)

Here are some ways we hope to continue to help over the summer and fall:

TechCom MICROSITE

- We will continue to add resources to our microsite – curated for the needs of ISoN faculty.
- To be added shortly: equipment suggestions for remote teaching (we’re ogling touch pads and USB microphones and trying to figure out the best bang for our buck and will then pass on our findings to you)

CONSULTATIONS

- Faculty or admin staff are welcome to reach out to us for one-on-one consultations related to technology use to support remote teaching this fall. The committee’s co-chairs will sort your requests and meet with you directly or will ask our fellow hyper-capable members to meet with you. With a little patience, we’re confident that all of us can master the digital tools we’ll need to help us succeed this fall. And we’re here to help 😊
- Email us at: katherine.logue@mcgill.ca or amanda.cervantes@mcgill.ca

ISoN Administrative Support

CONSULTATIONS

The standard support many of us count on still exists through the Academic Programs Office (APO). The Course Secretary continues to be available to support all faculty. To increase the amount of support they can provide this summer and fall, additional administrative staff will be trained in myCourses. For all requests, email coursesec.nursing@mcgill.ca.

To optimally use these administrative supports, we strongly encourage you to prioritize tasks that are time consuming and that our administrative colleagues could complete from A to Z. Examples:

- Making quizzes in myCourses.
- Rendering videos and uploading them to myCourses (after you've done your narration in PowerPoint).
- Setting up gradebook in myCourses.
- Setting up discussions in myCourses.