



Institut et hôpital neurologiques de Montréal
Montreal Neurological Institute and Hospital

Scotiabank Charity Challenge Registration: Step-by-Step Guide



Step 1: Open the following link: <https://raceroster.com/events/2017/9888/banque-scotia-21k-de-montreal-2017>

Step 2: Click REGISTER on the right hand side of the page.

EN Change Language ▾

Event Details

Register

Gift Registrations

Confirm Registration

Canada Running

Get out and participate in either the half-marathon, 5 km or 5 km with stroller.
Banque Scotia 21K de Montreal registration NOW OPEN! Don't miss out on your chance to run, as caps fill up quickly!

Registration Fees

Registration Period	Current Price
10K+21K	
Sep 28 - Jan 24	\$100.00
Jan 25 - Feb 21	\$110.00
Feb 22 - Apr 16	\$120.00
5K+21K	
Sep 28 - Jan 24	\$90.00

REGISTER

BUY AS A GIFT

Sat, April 22, 2017
09:00 AM EDT

Step 3: If you have previously participated in an event on Race Roster (eg SCC in 2016), you must provide your email and password. If not, you must create an account.

Let's Get Started

What is your email address?

Email Address

Do you have a Race Roster password?

No, I want to create a password.

Yes, I have a password.

Enter Password

Forgot password?

SIGN IN

Or, Log in with Facebook

Step 4: Select your race (5k, 5k with stroller, 10k, 21k, or Children's Race).

Hi, were you looking to **Redeem a Gift**? If you have a code ready to enter, head to this page: **Gift Redeem**. ×


Participant #1 ▼

Select Event for Participant 1

- 10K+21K (\$100.00)
- 5K+21K (\$90.00)
- 21K (\$65.00)
- 10K (\$50.00)
- 5K (\$40.00)
- Children's Race (\$20.00)
- 5K With Baby Stroller (\$50.00)

[➔ ADD ANOTHER PARTICIPANT](#) [CONTINUE TO WAIVER](#)

Step 5: Complete all the required personal information (marked by an asterisk). Once you have completed the form, click CONTINUE TO WAIVER.

 [Event Details](#) | 1-855-969-5515 | [Contact](#) | [Sign Out](#) | [Menu](#)

Registration Information

I would like to register:

Myself Someone Else

* First Name

* Last Name

* Date of Birth

* Sex

* Email

* Phone Number

* Address

* City

* ZIP/Postal Code

* Country

* State/Province

Additional Questions

* What is your Estimated Finishing Time (HH:MM:SS):

* Please select your 5k Corral Time

Please specify:

What is your inspiration to run/walk?

• Are you a Media Challenge Participant?

Swag & Merchandise

• Souvenir Shirt **INCLUDED**

iTaB Finisher Medal **OPTIONAL**

\$12.00

Personalize your medal with an iTaB which fits perfectly into your specially designed medal. Collect your medal at the finish line and your iTaB will arrive in the post a few days later engraved with your Name and Finish Time. A great way to celebrate your achievement.

Option: iTaB

 No

Subscription to Canada Running Magazine **OPTIONAL**

\$16.95

Subscribe to Canadian Running Magazine at a fraction of the regular price. Every issue is filled with shoe and gear reviews, personality and event profiles, recipes, fitness and training tips, places to run, exciting photography and in-depth features never seen on-line. Subscribe, save money and run more.

Option: Annual Membership

 No

Enter Promo Code

Enter Promo Code

➕ ADD ANOTHER PARTICIPANT

CONTINUE TO WAIVER



Step 6: Read through and check off the release waiver, then click CONTINUE.

are signing the agreement and waiver freely and voluntarily, and intend by their acceptance to be a complete and unconditional release of all liability to the greatest extent allowed by law.

Formulaire de renonciation, de libération et d'indemnisation

En contrepartie de l'acceptation de ma demande et de l'autorisation qui m'est accordée de participer à titre de compétiteur ou de participant au Circuit du Canada 2016 (= CC»), par les présentes, JE LIBÈRE ET DÉGAGE POUR TOUJOURS, en mon nom et au nom de mes héritiers, exécuteurs, administrateurs, successeurs et ayants droit, la Ville de Toronto, le Service de police de Toronto, la Commission des services policiers de Toronto, le Chef de police, les membres du Programme de polices auxiliaires de Toronto, GO Transit, la Commission de transport de Toronto, Toronto and Region Conservation Authority (TRCA), Toronto Port Authority (TPA), Her Majesty in right of Canada and Her Majesty in right of Ontario, Athlétisme Canada Inc. (ATCA), Athlétisme Ontario, (FOPA), Circuit Running Senior Inc. (139967), Evolution Circuit du

Print Waiver

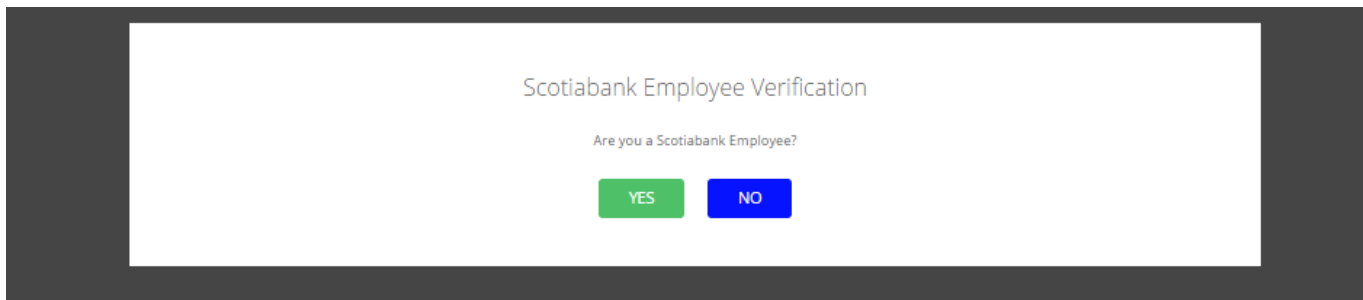


AGREE TO THE BANQUE SCOTIA 21K DE MONTREAL 2017 WAIVER

CONTINUE

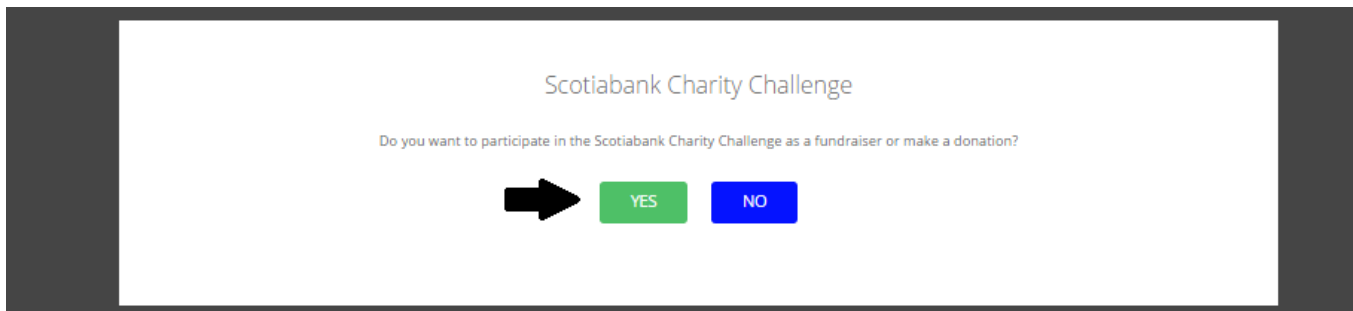


Step 7: Indicate whether or not you are currently a Scotiabank Employee by clicking YES or NO.



The screenshot shows a white rectangular box with a dark grey border. At the top center, the text "Scotiabank Employee Verification" is displayed in a light grey font. Below this, the question "Are you a Scotiabank Employee?" is centered. At the bottom, there are two buttons: a green button labeled "YES" and a blue button labeled "NO".

Step 8: Indicate that you would like to participate in the Scotiabank Charity Challenge by clicking YES.



The screenshot shows a white rectangular box with a dark grey border. At the top center, the text "Scotiabank Charity Challenge" is displayed in a light grey font. Below this, the question "Do you want to participate in the Scotiabank Charity Challenge as a fundraiser or make a donation?" is centered. At the bottom, there is a black arrow pointing to the right, followed by two buttons: a green button labeled "YES" and a blue button labeled "NO".

Step 9: Registering for the Charity Challenge (*please see next page*)

- Under the header *Choose a Charity* select "Institut et hôpital neurologiques de Montréal (le Neuro)" from the drop down menu.
- Under the header *Your Charity Pin Code*, enter
 - 17NEURO5k if you are completing the 5k
 - 17NEURO10k if you are completing the 10k
 - 17NEURO21k if you are completing the 21k
 - 17NEURO5p if you are completing the 5k with a stroller.
 - 17NEUROenf if you are completing the Kids Race
- Under the header *I would like to create a fundraising account or make a donation*, select "Create Scotiabank Charity Challenge Fundraising Account (via Artez)".
- Under the header *Create Scotiabank Charity Challenge Fundraising Account (via Artez)* enter a username and password. These credentials will be used to sign into your fundraising account once you have completed your registration.
- At this stage, you have the option to enter a fundraising goal or make a donation.
- Once you have completed all the necessary fields, click CONTINUE TO PAYMENT.

Please select the charity you would like to support:

Institut et hôpital neurologiques de Montréal (le Neuro)

Charity Pin Code (if applicable)

Your Charity Pin Code

If completing the 5k, enter code 17NEURO5k

If completing the 10k, enter code 17NEURO10k

If completing the 21k, enter code 17NEURO21k

If completing the 5k with stroller, enter code 17NEURO5p

If completing the Kids Race, enter code 17NEUROenf

If you want more information on the PIN code or if your code doesn't work, access to discount rates, but it is not mandatory.

I would like to create a fundraising account or make a donation

Create Scotiabank Charity Challenge Fundraising Account (via Artez)

Create Scotiabank Charity Challenge Fundraising Account (via Artez)

Preferred Artez Username

username

CHECK AVAILABILITY

Artez Password

Fundraising Goal (optional)

\$

Donate (optional)

Please enter the donation amount

This donation will be processed separately by Artez.

\$

This donation will appear on your personal fundraising page and it will help you to reach your fundraising goal.

CONTINUE TO PAYMENT

Step 10: An order summary of your registration can be found on the right hand side of the page. **Make sure your promotional code has been applied. The promo code cannot be refunded retroactively.**

If everything is in order, enter your billing and payment information. Once you have completed all the necessary fields, click SUBMIT ORDER.

Billing Information

Copy from participant
Select...

First Name Last Name

Email Address Phone Number

Address

City ZIP/Postal Code

Country State/Province

Please send me updates on event promotions and news from Race Roster.

Order Details

Banque Scotia 21K de Montreal 2017
Parc Jean-Drapeau, Montréal, QC, Canada

Participant #1

Name	
Event	5K
REGISTRATION & ADD-ONS	
Registration Fee	\$40.00
+ Souvenir Shirt - m-femme	\$0.00
Registration & Add-On Sub-total	\$40.00
DISCOUNTS & PROMO CODES	
Promo Code - 17NEURO5K	-\$5.00
Discount & Promo Code Subtotal	-\$5.00
PARTICIPANT TOTAL	
	\$35.00

Order Summary

Registration Total	\$35.00
GST	\$1.75
Processing Fee	\$3.82
Total Due (CAD)	\$40.57


Payment Information

Credit Card Number

Credit Card Type

Expiration Date

CSC (What's This?)



By clicking "Submit Order", I acknowledge that I have read and agree with the Race Roster [terms of service](#) & [privacy policy](#).

SUBMIT ORDER

The registration process is now complete. You should immediately receive two e-mails:

- 1) A confirmation e-mail from RaceRoaster for your registration to the race (which will include your Invoice Number and your Participant Number) and;
- 2) A confirmation from Artez that your fundraising page has been created.

Do not delete either of these e-mails.

If you need assistance completing the registration process or have any questions regarding the registration process, please contact us at 514-398-5785 or by e-mail at charityrun.neuro@mcgill.ca.

THANK YOU FOR YOUR SUPPORT OF THE NEURO!