

Updated March 31, 2025

Assessment Task Extension

Apart from final exams, students may request an extension for an assessment task (e.g. a final assignment, term paper, midterm) if there are valid reasons which prevent them from completing the assessment task by the deadline stipulated in the course outline.

- Students who are unable to complete an assessment task by the deadline stipulated in the course outline should contact the instructor before the submission deadline as per Article 7 in PASL.
- If the instructor approves the extension request and this falls beyond the term period and the usual grade submission period, a “K” grade will be reported for the course. Students with a course with an approved extension are expected to complete the course requirements before a mutually accepted date within the subsequent semester.
- A final grade will be reported once all the course requirements are met.

Detailed explanation on the different letter grades is found [here](#).