

**INSTRUCTIONS FOR GPS PROGRESS TRACKING FORM  
(For the calendar year 2019 – January Admission)**

*This report should be filled in consultation with the supervisor and submitted to the front desk of RM 2140 for placement in the mailbox of Barbara Hanley by 3:00 p.m. Friday, March 29th. Important Note: In case of absence or delayed response from the supervisor you should still submit your report by this deadline and follow up after with an updated submission.*

**1. Objectives and timelines between now and your next progress report submission date** (To be entered in Box 1 – Objectives and Timelines - on Page 1 of the GPS Graduate Student Research Progress Tracking Form :

- **Research Topics:**
- **Course work**
- **Research**
- **Others / Graduate Seminar**

**2. Progress towards research objectives, to be completed by student in reference to previously stated objectives** (based on part 1 in the last year objectives/progress report form.) To be entered in Box 2 (Progress towards research objectives) on Page 1 of the GPS Graduate Student Research Progress Tracking Form (<http://www.mcgill.ca/gps/students/research-tracking>)

- **Research Topics:**
- **Number of meetings with supervisor during the period:**
- **Course work**
- **Research**
- **Others / Graduate Seminar**

**3. Departmental Safety requirements** (To be entered in Box 2 – Supplementary Details - on Page 2 of the GPS Graduate Student Research Progress Tracking Form (<http://www.mcgill.ca/gps/students/research-tracking>)):

- A. WHIMIS certificate: Taken ? (Y  / N ). If yes, provide the date of certificate (dd-mm-yy): \_\_\_\_\_
- B. Departmental safety orientation: Taken ? (Y  / N ). If yes, provide the session (F/W/S, year): \_\_\_\_\_
- C. Lab safety orientation checklist: Completed ? (Y  / N )
- D. Others:

## **Graduate Student Research Progress Tracking - Mining & Materials Engineering**

**This page must be filled and attached to the back of the GPS Graduate Student Progress Tracking Form**

**4. Research Achievement: Publications and Presentations in Conferences and Scientific meetings during the 2019 calendar year.** *(Please indicate all publications and presentations based on your **graduate studies at McGill University in 2019**)* **The first page** of publication or any evidence of publication status (accepted, in-press, submitted) including conference/other presentation **should be provided/attached** in the progress report. Please note that submitted papers will not count for purposes of departmental scholarships, but for purposes of progress tracking should be listed below this table.

Year	2019	
<b>Role in paper/presentation</b> F – First author; NF – Non-first author	F	NF
<b>Journal paper</b>		
<b>Conference paper</b>		
<b>Conference presentation</b> Conference presentation without full paper		
<b>Others</b> Any public presentation: workshop, small symposium, etc. Project meeting presentation is not included		

### **5. Other Activities and Accomplishments**

**(Including funding, prizes and awards including departmental awards, committee service, research assistantships, teaching, and other, as appropriate)** *(Please indicate all activities and accomplishments during the 2018 calendar year)*

- Teaching Assistant / Teaching
- Prizes, Scholarship, other awards
- Committee Services / Others

The above criteria will be used for the awarding of the Departmental Research Excellence Awards.

This information should be on a separate page attached to the GPS Graduate Student Research Progress Tracking Form (<http://www.mcgill.ca/gps/students/research-tracking>)