

**INSTRUCTIONS FOR GPS PROGRESS TRACKING FORM
(For the calendar year 2019 – September Admission)**

This report should be filled in consultation with the supervisor and submitted to the front desk of RM 2140 for placement in the mailbox of Barbara Hanley by 3:00 p.m. Friday, November 29th. Important Note: In case of absence or delayed response from the supervisor you should still submit your report by this deadline and follow up after with an updated submission.

1. Objectives and timelines between now and your next progress report submission date (To be entered in Box 1 – Objectives and Timelines - on Page 1 of the GPS Graduate Student Research Progress Tracking Form :

- **Research Topics:**
- **Course work**
- **Research**
- **Others / Graduate Seminar**

2. Progress towards research objectives, to be completed by student in reference to previously stated objectives (based on part 1 in the last year objectives/progress report form.) To be entered in Box 2 (Progress towards research objectives) on Page 1 of the GPS Graduate Student Research Progress Tracking Form (<http://www.mcgill.ca/gps/students/research-tracking>)

- **Research Topics:**
- **Number of meetings with supervisor during the period:**
- **Course work**
- **Research**
- **Others / Graduate Seminar**

3. Departmental Safety requirements (To be entered in Box 2 – Supplementary Details - on Page 2 of the GPS Graduate Student Research Progress Tracking Form (<http://www.mcgill.ca/gps/students/research-tracking>)):

- A. WHIMIS certificate: Taken ? (Y / N). If yes, provide the date of certificate (dd-mm-yy): _____
- B. Departmental safety orientation: Taken ? (Y / N). If yes, provide the session (F/W/S, year): _____
- C. Lab safety orientation checklist: Completed ? (Y / N)
- D. Others:

Graduate Student Research Progress Tracking - Mining & Materials Engineering

This page must be filled and attached to the back of the GPS Graduate Student Progress Tracking Form

4. Research Achievement: Publications and Presentations in Conferences and Scientific meetings during the 2019 calendar year. *(Please indicate all publications and presentations based on your **graduate studies at McGill University in 2019**)* **The first page** of publication or any evidence of publication status (accepted, in-press, submitted) including conference/other presentation **should be provided/attached** in the progress report. Please note that submitted papers will not count for purposes of departmental scholarships, but for purposes of progress tracking should be listed below this table.

Year	2019	
Role in paper/presentation F – First author; NF – Non-first author	F	NF
Journal paper		
Conference paper		
Conference presentation Conference presentation without full paper		
Others Any public presentation: workshop, small symposium, etc. Project meeting presentation is not included		

5. Other Activities and Accomplishments

(Including funding, prizes and awards including departmental awards, committee service, research assistantships, teaching, and other, as appropriate) *(Please indicate all activities and accomplishments during the 2018 calendar year)*

- Teaching Assistant / Teaching
- Prizes, Scholarship, other awards
- Committee Services / Others

The above criteria will be used for the awarding of the Departmental Research Excellence Awards.

This information should be on a separate page attached to the GPS Graduate Student Research Progress Tracking Form (<http://www.mcgill.ca/gps/students/research-tracking>)