Position description

The School of Physical and Occupational Therapy is seeking applications for a part-time position (4 days/week) as a member of the Contract Academic Staff at the rank of Faculty Lecturer (Professional).

The successful candidate will join the School of Physical and Occupational Therapy in achieving its vision: creating leaders in rehabilitation practice, scientific innovation and community engagement. The School is affiliated with McGill, Canada’s most international university, which is located in vibrant, multicultural Montreal, in the francophone province of Quebec.

Job Duties

Under the general supervision of the Director of School of Physical & Occupational Therapy and in close collaboration with the Program Directors of the School, the incumbent will provide general support on strategic issues related to communications and publicity, strategic initiatives, special events, alumni relations, and School reports. In addition, this contract academic staff member will contribute to the professional teaching programs in Occupational Therapy (OT) and/or Physical Therapy (PT).

Other duties are to:

- Teach the equivalent of 2 courses per year in the professional programs at the School. This can include course coordination, lectures, and practical laboratory sessions.
- Assist the School Director in new initiatives related to Alumni and Donors.
- Oversee the SPOT Awards process.
- Work closely with the School Director to plan and implement strategic initiatives, which may include the following:
  - Focus groups with faculty members, to assist in formulation of strategic goals and priority needs
  - Together with the Directors’ Council, integrate the results with goals and needs already collected from the Directors Council to develop a strategic plan with specific actions
- Administrative responsibilities will include involvement in meetings and service activities for program, school, national and international committees and professional associations as required.
Qualifications and Education requirements

Minimum requirements for consideration are:
- Must be a member of the OPPQ
- Master degree or higher (PhD preferred)
- 10 or more years of experience as a physical therapist in a clinical setting
- 5 or more years of teaching experience
- Ability to communicate effectively with students and teaching team
- Good organizational skills
- A demonstrated commitment to – and, in accordance with circumstances, a track record in – equity, diversity, and inclusiveness (EDI)
- Ability to work well with an inter-professional team
- Spoken and written French an asset

JOB DETAILS

Job Type: Contract Academic Staff
Rank: Faculty Lecturer
Job status: Part-time
Salary: Salary will be commensurate with qualifications and experience
Posting period: 30 days from date of posting

APPLICATION PROCESS

Applications must be submitted on-line at: http://www.mcgill.ca/medicine-academic/positionsavailable

The following supporting documents are required:
- a cover letter & curriculum vitae (as 1 pdf document)
- the names and contact information of three references

*McGill University hires on the basis of merit and is strongly committed to equity and diversity within its community. We welcome and encourage applications from racialized persons/visible minorities, women, Indigenous persons, persons with disabilities, ethnic minorities, and persons of minority sexual orientations and gender identities, as well as from all qualified candidates with the skills and knowledge to productively engage with diverse communities.*

*McGill further recognizes and fairly considers the impact of leaves (e.g., family care or health-related) that may contribute to career interruptions or slowdowns. Candidates are encouraged to signal any*
leave that affected productivity, may have had an effect on their career path. This information will be considered to ensure the equitable assessment of the candidate’s record.

McGill implements an employment equity program and encourages members of designated equity groups to self-identify. It further seeks to ensure the equitable treatment and full inclusion of persons with disabilities by striving for the implementation of universal design principles transversally, across all facets of the University community, and through accommodation policies and procedures. Persons with disabilities who anticipate needing accommodations for any part of the application process may contact, in confidence, Professor Angela Campbell, Associate Provost (Equity and Academic Policies) by email or phone at 514-398-1660.

All qualified applicants are encouraged to apply; however, in accordance with Canadian immigration requirements, Canadians and permanent residents will be given priority.