The Transforming Autism Care Consortium (TACC) and the Azrieli Centre for Autism Research (ACAR), two new initiatives directed and coordinated at the Montreal Neurological Institute, Faculty of Medicine of McGill University invite applications for an Academic Associate position.

Recently established, the autism program at the Neuro includes multiple synergistic initiatives that appeals to the autism research community at the institutional (ACAR at Neuro/McGill University) and provincial level (TACC as a provincial FRQs thematic network). Funded by both philanthropic and government sources, ACAR and TACC aim to generate breakthroughs in autism research, and to translate discoveries into better care for individuals with autism and their families across Quebec and around the world. This will be achieved by creating, managing and promoting scientific and strategic infrastructures as well as training and knowledge transfer opportunities.

The initiatives include; (1) an academic McGill centre (ACAR) supporting new full faculty members and attracting existing Neuro faculty with relevant programs as associate members, (2) a new clinical research platform “ACAR Clinic” with dedicated experimental and behavioral assessment infrastructure as well as offering research and training services for external users, (3) a provincial network undertaking Quebec’s largest research initiative in history, connecting over 50 researchers across diverse disciplines, offering a province-wide training program for the next generation of researchers and professionals, and organizing scientific events and other activities to bring together researchers, professional, and community-members and integrate evidence-based knowledge in practice and policies.

Reporting to TACC and ACAR Directors at the MNI, the Academic Associate (Senior Program Officer) will coordinate and lead daily activities of the ACAR Center and TACC Network, and provide strategic management of these multiple inter-linked initiatives.

Specific duties include:

**Strategic planning:** In collaboration with the network governance committees, define and implement the scientific and translational objectives identified as strategic priorities for the network in terms of building research resources and infrastructures, developing a provincial training program and coordinating community engagement and knowledge transfer activities.

**Administration:** Plan annual global budgets for the center and the network, prepare and/or coordinate financial and progress reporting in line with funder requirements; coordinate development of new research infrastructure including space and equipment (e.g. clinical research platform for the center, required research infrastructure for the network)

**Fundraising:** Work closely with the Neuro Director of Philanthropy to prepare new proposals/renewals, support stewardship, prepare materials and present progress reports to donors to ACAR and TACC network, which include many major foundations.

**Governance:** Prepare material and coordinate governance groupings including members from local and international institutions.

**External relations:** Liaise with other institutions (health centers and universities across the province) to establish partnership and coordinate multi-centric research initiatives; Represent the Network and the Centre at local, provincial, national and international meetings with key or potential partners from various sectors (research, services, education, policy, community) and scientific conferences.

**Research and Training:** Coordinate the development and manage updates of the Governance Framework, the Research Protocol and related documentations for the multicentric projects in collaboration with the Scientific Committee, Research Ethics Boards and other partners; Oversee the implementation of the project across institutions and lead the core team responsible for managing the research resources; Lead the development and coordination of the Quebec Autism Research Training (QART) Program and position QART as an exceptional training environment for graduate students, postdoctoral fellows and professionals.

**Supervision:** Supervise a core team (approximately 3 staff members) ensuring smooth day to day operations.

This position is a contract position renewable after 1 year. The salary will commensurate with experience.
Education/Experience
The successful candidate must hold a PhD degree in neuroscience, psychiatry, psychology or related disciplines and have relevant knowledge of autism research. The candidate must have demonstrated superior organizational, planning, priority settings, analyzing and problem solving skills. The ability to communicate in scientific and nonscientific settings and build cooperative, interactive and effective interpersonal relationships is required. The ideal candidate must have demonstrated the ability to work in a fast-paced environment and to manage multiple projects within established deadlines. The candidate must be able to work autonomously and as part of a team. We require fluency in both English and French, spoken and written.

Application Process
Letters of application should be accompanied by a curriculum vitae and sent to Ms. Filomena Lumia by email Filomena.lumia@mcgill.ca by July 19th, 2019. We thank all applicants for their interest, however, only applicants selected for an interview will be contacted.

McGill University hires on the basis of merit and is strongly committed to equity and diversity within its community. We welcome applications from racialized persons/visible minorities, women, Indigenous persons, persons with disabilities, ethnic minorities, and persons of minority sexual orientations and gender identities, as well as from all qualified candidates with the skills and knowledge to productively engage with diverse communities. McGill implements an employment equity program and encourages members of designated equity groups to self-identify. Persons with disabilities who anticipate needing accommodations for any part of the application process may contact, in confidence, the Associate Provost (Equity and Academic Policies) at 514-398-1660. All qualified applicants are encouraged to apply; however, in accordance with Canadian immigration requirements, Canadians and permanent residents will be given priority.