

**POSTING
ACADEMIC ASSOCIATE**

POSITION TITLE:	ACADEMIC ASSOCIATE
HIRING UNIT:	Centre of Genomics and Policy, Department of Human Genetics, Faculty of Medicine, McGill University
SUPERVISOR:	Prof. Bartha Maria Knoppers
WORK LOCATION:	740, Avenue Docteur Penfield, Suite 5200
HOURS / WEEK & SCHEDULE:	40 hours/week Monday to Friday
HOURLY WAGE:	Commensurate according to experience and education
PLANNED START DATE & END DATE:	As soon as possible (1-year contract)
DATE OF POSTING:	May 15, 2019
DEADLINE TO APPLY:	May 29, 2019

PRIMARY DUTIES

Located within the Genome Quebec Innovation Centre at McGill University, the Centre of Genomics and Policy (CGP) works at the crossroads of law, medicine, and public policy. Applying a multidisciplinary perspective and collaborating with national and international partners, the CGP analyzes the socio-ethical and legal norms influencing the promotion, prevention and protection of human health.

Under the supervision of the Research Supervisor, the Academic Associate will contribute in the coordination of large-scale work on ethical and legal aspects of large-scale projects in genomics as well as contribute to the CGP through the development of policies and publications.

MAJOR DUTIES AND RESPONSIBILITIES

- Support senior staff with the overall implementation and coordination of large-scale work on ethical aspects of large-scale research project in genomics (including, but not limited to: attending project meetings and teleconferences, organizing workshops, filling in reports, etc.);
- Provide input and support in the conception and drafting of grant proposals;
- Develop and drafts policy for relevant stakeholders (public, professionals, health institutions, researchers, research ethics board, etc.);
- Participate in organization, distribution and oversight of the work of research assistants involved in an assigned research project; participates in their training.
- Draft publications for peer reviewed scientific journals;
- Present the research described above at Canadian and international academic venues;
- Develop course offerings within the Department of Human Genetics and teaching.
- Conduct literature review of the legal, social and policy aspects of genomics;
- Review provincial, national, and international legal documents on the above-mentioned topics;
- Collaborate with the team at the Centre of Genomics and Policy;
- Perform any other activity assigned by the Research Supervisor and other Directors at the CGP.

EDUCATION/EXPERIENCE

Master's degree in a legal or scientific field; Professional legal license from a Canadian provincial jurisdiction; Minimum of 5 years of experience in the development of ethical, legal and policy documents.

OTHER QUALIFYING SKILLS & ABILITIES

- Proficient in English and working knowledge of French.

HOW TO APPLY

Please submit your cover letter and CV to man.zawati@mcgill.ca

Deadline for applications to be received is within 14 days of the publication of this ad.

We thank all applicants for their interest; however, only applicants selected for an interview will be contacted.

COMMITMENT TO EQUITY AND DIVERSITY

McGill University hires on the basis of merit and is strongly committed to equity and diversity within its community. We welcome and encourage applications from racialized persons/visible minorities, women, Indigenous persons, persons with disabilities, ethnic minorities, and persons of minority sexual orientations and gender identities, as well as from all qualified candidates with the skills and knowledge to productively engage with diverse communities.

McGill further recognizes and fairly considers the impact of leaves (e.g., family care or health-related) that may contribute to career interruptions or slowdowns. Candidates are encouraged to signal any leave that affected productivity, may have had an effect on their career path. This information will be considered to ensure the equitable assessment of the candidate's record. McGill implements an employment equity program and encourages members of designated equity groups to self-identify. It further seeks to ensure the equitable treatment and full inclusion of persons with disabilities by striving for the implementation of universal design principles transversally, across all facets of the University community, and through accommodation policies and procedures. Persons with disabilities who anticipate needing accommodations for any part of the application process may contact, in confidence, Professor Angela Campbell, Associate Provost (Equity and Academic Policies) by email or phone at 514-398-1660.

All qualified applicants are encouraged to apply; however, in accordance with Canadian immigration requirements, Canadians and permanent residents will be given priority.