

**Posting
RESEARCH ASSISTANT**

Position Title:	Regular Research Assistant
Hiring Unit:	Oncology
Supervisor:	Dr. Eduardo Franco
Work Location:	5100 de Maisonneuve Blvd West, Montreal, H4A 3T2
Hours per week : Work Schedule:	35 hrs/week
Hourly Wage:	\$28.44/hr
Planned Start Date & End Date of appointment:	August 20, 2020 to August 19, 2021
Date of Posting:	August 11, 2020
Deadline to Apply:	August 17, 2020

PRIMARY DUTIES

- Maintain data collection and storage using REDCap (Research Electronic Data Capture) for two on-going (CATCH and TRAP-HPV) and completed studies at the Division of Cancer Epidemiology
- Assist in data management (routine data verification and quality control) and analyses using statistical software (SAS and Stata)
- Produce written, tabular, and visual materials for research reports, manuscripts, and presentations
- Perform routine administrative duties essential to the conduct of studies and research grant applications
- Assist students and staff in the conduct of systematic reviews and meta-analyses
- Attend and participate in Division and study team meetings and seminars
- Meet with supervisor to discuss research assignments on a regular and timely basis

**EDUCATION/EXPERIENCE
Minimum requirement: Masters Degree**

- Master's degree

OTHER QUALIFYING SKILLS & ABILITIES

- Knowledge of the data collection and management platform (REDCap)
- Knowledge of statistical software packages (R, SAS, and Stata)

HOW TO APPLY

Please submit your application to:

Please send your CV and Cover Letter to: Dr. Eduardo Franco (Eduardo.franco@mcgill.ca)

McGill University is committed to equity in employment and diversity. It welcomes applications from indigenous peoples, visible minorities, ethnic minorities, persons with disabilities, women, persons of minority sexual orientations and gender identities, and others who may contribute to further diversification.

