



Minutes of the meeting of the Faculty Council Steering Committee held on November 9, 2016 at 4:00 p.m. in the Dean's Conference meeting room (Room 103, 3605 de la Montagne)

PRESENT

Brown, Karen
Eidelman, David (Chair)
Kornisch, Myriam

Colby, Diana
Filion, Françoise
Liu, Xin Mei

Dhaliwal, Kiesha
Kafantaris, Demetra

REGRETS: Hosatte-Ducassy, Caroline; Gilbert, Lucy; Robaire, Bernard

1. Review of the September 7 Steering Committee Minutes

The minutes were approved without change.

2. Review of the October 18 Faculty Council Minutes and debrief on meeting

The minutes were approved without change.

Business arising

a. Establishment of the Nominating Committee (appointed and elected members)

It was confirmed that an email invitation was sent to Faculty Council members requesting volunteers for this committee. The deadline for responding was November 17, after which date the Dean will approach individual members of the Faculty Council.

b. Communication & Consultation Committee (next steps)

Dr. Brown mentioned the low response rate from clinical faculty to her email request. Issues exist related to the accuracy of mailing lists for Faculty updates. The Dean confirmed that he will bring these issues to a Clinical Chairs meeting.

ACTION: Demetra to put both items on the next Clinical Chairs meeting agenda and request Academic Affairs to review list.

For the Policy Infrastructure Committee, Demetra and Diana will work together to address this need.

ACTION: As a first step, Demetra and Diana to meet with McGill Central and develop a framework.

Regarding Faculty governance communication strategy, Diana confirmed that all documents have been uploaded to the FC website, and the comments and questions section was clearly highlighted.

c. Adoption of a consent agenda (items)

As approved at the October Faculty Council meeting, a consent agenda will be used for future meetings. The consent agenda items approved for the next meeting include: i. UGME governance documents and ii. Faculty Council Minutes.

After a brief review of the last meeting with some issues highlighted, several changes were approved:

- Given the poor quality of the Meakins Amphitheatre, we should revert back to the Martin Amphitheatre. The (M1) meeting room in the Strathcona Building should also be considered.
- To address the issue of microphone volume for audience questions/comments, it was decided that the best solution is for the Dean to re-state the questions/comments.
- As the last topic, the Research subject presented by Dr. Gros was compressed due to lack of time, the schedule should ensure a rotation of who presents first to ensure equity among presenters.

3. Topics to consider for next Faculty Council meeting:

After some discussion, the following presentation topics were approved for the next meeting:

- The Provost would be allotted 10 minutes to speak, followed by a Q&A period
- Dr. Gros will provide a research update
- The Dean will present Project Renaissance (faculty-wide Strategic Planning).
- Kiesha Dhaliwal will present the topic of interprofessionalism. This is important given a recent incident which occurred at a student interprofessional workshop, where highly inappropriate language was used to describe the nursing profession. A new collaborative being formed with 17 interprofessional student associations will be highlighted.

The following topics were retained for future discussion or Faculty Council meetings:

- Creation of an award for Research Associates: topic suggested by Dr. Morales (Anatomy and Cell Biology). The Steering Committee concluded that the committee needed more information, as this did not appear to be appropriate for a Faculty Council meeting.

ACTION: Demetra to respond to Dr. Morales, requesting additional information.

- Quantitative Life Sciences, PhD program proposal: after some discussion, as this program has already been approved as an inter-faculty Graduate Program, it was decided that this topic could be presented at a Faculty Council meeting in 2017 by either Peter Grutter or Guillaume Bourque. It was further decided that this would be presented for information purposes only.
- CFREF updates will be provided as necessary. Demetra will verify the need with A. McKinney, and consider regular updates every 6 months.
- A presentation on the SIM Centre expansion was deemed to be important for a future meeting. Dr. Aggarwal will be invited to speak.

As noted above, UGME governance will be placed on the consent agenda (documents already approved by Deanery Executive). PGME policy documents may be added to the consent agenda at a later date.

It was noted that a presentation topic needs to be identified for graduate and/or postdoc students.