

DEANERY EXECUTIVE COMMITTEE (Deanery) Meeting Minutes

Present: D. Eidelman, A. Majnemer, B. Cummings, L. Fellows, D. Colby, S. Baum, S. Benaroya, P. Gros, P. Mongrain, L. Lalla, M. Boillat, L. Snider, A. Ryan, A. Aalamian, A. Gagnon, D. Kafantaris (secretary)

Regrets: M. Pell,

Guest: S. Razack

TOPICS	SUMMARY OF DISCUSSION	ACTIONS	TIMELINE
1. Review Agenda & Minutes of May 14, 2018	The Agenda was approved without change. The Minutes from May 14 were approved without change.		
2. Roundtable introductions	Dean Eidelman welcomed Dr. Aimee Ryan, Associate Dean, Biomedical BSc, Graduate and Postdoctoral Affairs, to her first Deanery Executive Committee. Members introduced themselves.		
3. Dean's updates / business arising	<ul style="list-style-type: none"> Teaching Awards: M. Boillat will convene a working group regarding teaching awards, to include all current education-related prizes (e.g. Maude Abbott Award). A meeting will be setup soon. McIntyre fire: Dean Eidelman reported that everything is almost back to normal. Areas that will remain out of commission for a longer period of time are the Cafeteria and the Osler Library. School of Population and Global Health (SPGH): The Dean reported that based on his recent discussion with Dr. Tim Evans, he remains interested in the position of Associate Dean/Director-SPGH. The official search process continues. Code of Conduct: Significant progress has been made on the policy's revision, led by S. Razack and the working group he helped establish. D. Kafantaris will meet with A. Campbell (Associate Provost Policies, Procedures and Equity) and L. Thibault (General Counsel, Legal Services) tomorrow to embark on the next stage of this important review. The aim is to present the updated version of the policy to Deanery at the Nov. 12 meeting. Saudi residents: Dean Eidelman reported that all (but one) of the Saudi residents will return to McGill. Postgraduate Associate Deans across the country agreed on a careful review of next year's slate of Saudi Residents. Their approval will require a financial guarantee by the Kingdom of Saudi Arabia. There has not been further progress on the Saudi PhD students impacted. International/online education: The Dean reported great news – a donor has confirmed their support (\$1M) for the Ingram School of Nursing BNI (Bachelor of Nursing (Integrated) Program (online nursing education). Congratulations! With respect to international activities, the Faculty has established as a priority the diversification of revenues. 	<p>M. Boillat to organize a first meeting to review teaching awards.</p> <p>D. Kafantaris to meet Legal & Provost's office: Code of Conduct revision.</p>	<p>Winter 2018-19</p> <p>Sept-Oct. 2018</p>

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4. Social Accountability in our Faculty – Mission-Vision-Values	S. Razack, Director of the Social Accountability and Community Engagement Office, presented the Faculty's established Mission-Vision-Value statement, indicated that we need to articulate the social accountability mandate as per the undergraduate medical education accreditation requirement - article 1.1.1. The Deanery agrees that some specific wordsmithing is needed. S. Razack and D. Colby will meet to develop a formal proposal on how social accountability can be included. Once brought back to Deanery for approval, it will be presented to Faculty Council.	S. Razack and D. Colby to prepare a formal proposal.	Dec. 2018
5. Deanery Executive Committee ("Deanery" – revised Terms of Reference)	Dean Eidelman walked through the revised mandate in the Deanery Terms of Reference (ToR). The Deanery is in essence a subcommittee of the Faculty Council. The main changes were quickly discussed, and unanimously APPROVED. Some discussion ensued regarding the roll of Deanery Executive vs Faculty council. In summary, Deanery has oversight role of the Faculty's strategic plans. Faculty Council is responsible for ratifying decisions made by the Dean and/or the Deanery Executive Committee. Based on these revisions, it was agreed that Committee Terms of References for individual Faculty units are not to be presented to the Deanery Executive Committee for approval.	D. Colby to post APPROVED revised Deanery Executive Committee ToR.	Nov. 2018
6. Appointment Terms for Associate Dean's	Dean Eidelman presented a proposal to increase appointment terms for the Associate Deans of UGME and PGME from 3 years to 4 or 5-years. Currently, Associate Deans of the professional schools have 5-year terms. All agreed that it would be helpful to standardize the terms. After some discussion, the Dean will take the comments under advisement (e.g. benefit of Associate Deans going through a full cohort of students; concern that a 5-yr term may be too long; need to balance continuity with innovation and renewal; and the learning curve for a new Associate Dean). It was noted that across Canada, Associate Deans have 4 or 5-year terms. The Dean thanked everyone for their advice.	Dean Eidelman will take the comments under advisement.	Nov. 2018
7. CPD Research Committee Terms of Reference – for approval	L. Lalla presented the proposed Terms of Reference, noting that they would normally go to C-MEG (Committee for Medical Education Governance) for review and approval but are brought to Deanery today due to the heavy C-MEG agendas. After much feedback, it was suggested that the review should continue with C-MEG via email. It was recommended that groupings of representatives with specific research interest in CPD should be considered and graduate students with a focus on CPD research should be specified. L. Lalla informed Deanery that the CPD mandate may be evolving to be more inclusive of all health professions. The review will continue with C-MEG until such time.	L. Lalla to take comments under advisement and bring revision to C-MEG.	Nov-Dec 2018
8. Next meeting	November 12, 2018		

Meeting ended at 13:15