

# DEANERY EXECUTIVE COMMITTEE (Deanery) Meeting Minutes

**Present:** D. Eidelman, A. Aalamian, S. Baum, A. Gagnon, M. Ludwig, R. Kearney, A. Majnemer, M. Shevell, D. Colby, S. Razack, S. Benaroya, M. Boillat, L. Lalla, M. Pell, P. Mongrain, L. Snider, P. Allison, P. Gros, B. Cummings, D. Kafantaris (secretary)

**Regrets:** E. Davis

**Guest:**

TOPICS	SUMMARY OF DISCUSSION	ACTIONS	TIMELINE
1. Review: Agenda; Minutes of Sept. 18, 2017	The Agenda was approved without change. The Minutes were approved without change.		
2. Dean's updates	<p><b>Dec. 11 Faculty of Medicine retreat:</b> the planning for the Faculty's 2<sup>nd</sup> academic health network retreat is advancing very well.</p> <p><b>Faculty Space Planning:</b> the Dean met with the Principal regarding the University's commitment of the Powell building to the Faculty of Medicine. The Principal suggested the creation of a project term sheet, with clear indication of roles and responsibilities, milestones and timelines, to ensure the Powell project advances properly. A working group will now need to be set up. A. Bendix from Campus Master Planning will analyze preliminary data and then meet the key constituents to review needs in detail. Based on recent information, the rental of two floors at 5100 de Maisonneuve will not be possible due to cost, regulatory issues and approval timelines.</p> <p><b>C-MEG:</b> The Committee for Medical Education Governance is in the process of being constituted. The naming of a physician rep and a medical student rep is pending. Once the committee membership is finalized a first meeting will be set.</p> <p><b>Hakim Family Innovation Prize:</b> The official launch of the McGill Clinical Innovation Competition (CLIC) Hakim Family Innovation Prize took place on October 27. Dr. Hakim is very pleased. Deanery members were reminded of the deadline for project submissions: February 28, 2018.</p> <p><b>Bicentennial planning:</b> A Faculty Town Hall was held on Oct. 19 where many keen faculty members attended to learn about where we're at with planning for the bicentennial and to brainstorm on ideas. More to come.</p> <p><b>Projet de loi 130:</b> Once the law has been finalized, the Faculty will put into place a process by which to support the leadership of the clinical departments in implementing the law's academic requirements. The official regulations are not yet available on the government's website.</p>		

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3. CPD Terms of Reference (for approval)	L. Lalla presented an overview of the CPD documents being proposed for approval, including a new Mission Statement and updates in several Committee Terms of References, namely i) the Evaluation Committee, ii) the Policy, Procedure & Ethics Committee, and iii) the Advisory Committee. After some discussion, several changes were suggested. With the proposed amendments, all of the Terms of Reference were approved.	All proposed Terms of Reference were APPROVED with recommended changes.	Nov. 2017
4. Education Strategic Plan (ESP)	<p>A. Majnemer presented the ESP to Deanery for approval. A. Majnemer thanked the SEE (Steering Education Excellence) Committee for helping make this happen with commitment and dedication. Deanery members were then invited to ask questions or make comments.</p> <p>R. Kearney suggested more clarity was needed regarding strategy for the output sought. The ESP links back to the Faculty of Medicine vision: patient-centred care and creating healthier societies, knowledge translation, educational scholarship, better-prepared PhDs for their careers. Education champions, once identified, will help further define specific outcomes. It was suggested that the ESP clearly state the desired attributes of graduates as a result of this ESP. Each goal should have a characteristic that epitomizes the type of graduate we are aiming for. Everyone agreed that we needed to strike a balance between high level and specific priorities. Deanery members further agreed that some specific characteristics (core attributes) should be highlighted explicitly both for learners and teachers. Several other changes were suggested.</p> <p>M. Ludwig commented that the Academic Affairs Office is also looking at recognition of teaching faculty as part of their strategic planning process and this will complement the ESP.</p>	<p>The ESP was given PROVISIONAL APPROVAL. A. Majnemer will incorporate proposed changes. An updated version will be circulated to Deanery by email for ratification. The ESP will then go to Faculty Council for approval.</p>	<p>Nov. 2017</p> <p>Dec. 5, 2017</p>
5. Round table	<p><b>S. Benaroya:</b> informed the Deanery of changes in decanal leadership in sister Faculties of Medicine: Dominique Dorion is the new Dean of Medicine at l'Université de Sherbrooke; Julien Poitras is the new Dean of Medicine at Université Laval.</p> <p><b>B. Cummings:</b> informed Deanery that students have expressed concern to her about recent SSMU governance issues (alleged anti-semitism). The Principal is actively working on addressing this ongoing problem and responded quickly, publicly. The Dean has communicated extensively with FAB (Faculty Advisory Board) members, other Faculty members, alumni and students. A link to the Principal's statement will be made available to address ongoing concerns.</p>		

Meeting ended at 13:48.