

DEANERY EXECUTIVE COMMITTEE (Deanery) Meeting Minutes

Present: M. Ludwig (Chair), A. Gagnon, D. Colby, B. Cummings, R. Kearney, S. Baum, A. Majnemer, M. Shevell, M. Boillat, D. Boudreau, L. Lalla, S. Razack, D. Kafantaris (secretary)

Regrets: D. Eidelman, P. Allison, A. Aalamian, E. Davis, J. Leebosh, S. Benaroya, M. Pell, P. Gros, P. Mongrain

TOPICS	SUMMARY OF DISCUSSION	ACTIONS TO TAKE	TIMELINE
1. Review of agenda; Minutes of November 24, 2016	The meeting was chaired by Dr. M. Ludwig. The Agenda was approved without change. The Minutes were approved without change. Dr. Ludwig and Deanery Executive Committee members expressed their condolences to Dr. Sam Benaroya for the loss of his mom over the week-end.		
2. Business Arising from the Minutes / Dean's updates	Business Arising: n/a		
3. Honors & Awards	<p>Dr. A. Fuks presented two proposals (documents distributed in advance) for consideration and approval by Deanery:</p> <ol style="list-style-type: none"> Criteria and Process for Honorary Doctorates Criteria and Process for Distinguished University Professor (DUP) Program; University-wide program (not Medicine-based). <p>As the first step of the approval process, once accepted by the Deanery Executive Committee, these proposals will then be presented to Faculty Council for ratification and then they will go onto the University for final approval. Dr. Fuks provided a brief rationale for these proposals, underscoring that a review was undertaken of what is done at sister schools. After some discussion both proposals were approved with the following suggested changes:</p> <ol style="list-style-type: none"> Change the word "eligibility" for the word "selection" in the description of criteria The DUP program is proposed to help recognize outstanding scholars and celebrate the academy. It was agreed that the DUP should target Full Professors. The question was raised whether only tenured professors should be considered or could this award also be given to CAS professors. <p>The DUP program will require a McGill Central process.</p>	<p>Dr. Fuks will update the proposals. With these accepted changes, proposals are APPROVED.</p> <p>Next, we will seek ratification by Faculty Council and then proceed to McGill Central.</p>	

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	A third award is being considered for outstanding clinicians and will be developed. This will come to Deanery at a future date. Some challenges include: How do we define clinical excellence? Service to society? Dr. Fuks requested feedback from the Deanery to help develop this new award.	Deanery members are asked to provide feedback to Dr. Fuks.	
4. Education Strategic Plan	<p>Dr. A. Majnemer presented an overview of the Education Strategic Planning process underway (a working document of the goals and objectives was distributed in advance). The full Strategic Plan document is not yet drafted, but will include a Statement of Purpose, process of developing the plan, goals/objectives and actions/strategies. A broad consultation to develop the action plan must now be undertaken and will need better representation from Basic Sciences and students. This will then go to the ELC (Education Leadership Committee). A brief discussion ensued. Some suggestions were made:</p> <ul style="list-style-type: none"> • Include a list of the SEE (Steering Education Excellence) Committee members. • Include the voice of patients. A. Majnemer indicated that this will be clearly indicated in the statement of purpose that will be part of the document's preamble. It was further suggested that the process should include a patient or community representative. • Integrate the flavor or lifelong learning, patient care, public health, and self-assessment. • Clarify specific objectives vs operational goals and ensure cross-cutting themes. • Add clear aim of scholarship (not only research). <p>We must clearly show what we are trying to achieve: to train people to provide excellent care – linking back to mission, vision and values. This should include basic science graduate and undergraduate students and recognition of graduate training and the pedagogy of the supervisor.</p>	With suggested changes incorporated in the document and process, A. Majnemer will bring this back to Deanery in a couple of months for further discussion.	
5. Close of the meeting	M. Ludwig gave an update on the Dean's status post-back surgery indicating that everything went very well and he is recovering nicely at home. M. Ludwig closed the last Deanery meeting of 2016 wishing everyone happy and healthy holidays!		

Meeting ended at 14:00.