



(Submitted to the Faculty Council meeting of *May 16, 2023*)

1. Membership of the Nominating Committee

The Nominating Committee Terms of Reference were officially approved by Faculty Council at its meeting on October 18, 2016 and can be viewed at <https://www.mcgill.ca/medicine/about/governance/faculty-council/committees>. It is composed of the following membership:

Five (5) elected members of the Faculty Council (*x 3-year term*)

1. Tracie Barnett (Associate Professor, Family Medicine)
2. Marie France Rollin (CAS Family Medicine, Campus Outaouais)
3. John Chen (Associate Professor, Ophthalmology)
4. Malina Charisma Moskun (Occupational Therapy Undergrad Society)
5. Sam Daniel (Chair, Pediatric Surgery)

Four (4) members appointed by the Dean (*x 2-year term*) to include: 1 clinician, 1 member of a health profession, 1 basic scientist and 1 student

1. Louise Auger (Clinician)
2. Aparna Nadig (Health Professional)
3. John Orłowski (Basic Scientist) - **Chair**
4. Caitlin Anderson (Graduate student)

2. Nomination Process Adopted: “Calls” for Members-at-large

The Nominating Committee continues to employ a call for members at large for ensuring transparent and broadly communicated (Faculty-wide) opportunities of Faculty of Medicine and Health Sciences committee representation.

The process by which to launch these Calls, managing the review and voting process of candidates virtually, efficiently and effectively is accomplished using email exchanges.

The table on the next page lists the number of “Calls” undertaken in 2022-2023, as well as their outcomes.

3. Meetings of the Nominating Committee

In order to ensure the maximum level of participation from Nominating Committee members who are dispersed throughout the Montreal and Outaouais campuses and clinical settings, the meetings are held via online platform such as Zoom or Microsoft Office Teams.

TABLE of Calls for Members-at-Large

<i>Calls issued</i>	<i>Committees for which Calls were issued</i>	<i># of reps sought</i>	<i>Time Period of the Calls issued</i>	<i># of candidates</i>
1	Comité d’admission MDCM : Campus Outaouais	1	Le 14, septembre, 2022-le 30 septembre, 2022	7
2	Postgraduate Medical Education Accreditation Committee (one Department or Division Chair/ and one faculty members with interest/experience in medical education: Royal College Residency Program)	2	August 9, 2022 – September 16, 2022	4/1
1	Widening Participation Committee, a subcommittee of the Social Accountability and Community Engagement Office (SACE)	1	August 15, 2022 – September 12, 2022	2
1	School of Medicine Policy Council	2	April 4, 2023 – April 21, 2023	2
	TOTALS	6		

4. Added to protocol:

-A training/consultation session was held with Tynan Jarrett, (Equity McGill) on the topic of equity, diversity and inclusion.

-The Terms of Reference are included as an attachment with each call for a candidate.