



## Steering Committee Minutes

January 27, 2020

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Minutes of the meeting of the Faculty Council Steering Committee held on January 27, 2020 at 3:00 p.m. in the Dean's Conference Room (Room 103, 3605 de la Montagne).

### PRESENT

Sanah Alani (ARM rep) ( <i>virtually</i> )	Arora, Anish (PGSS rep) ( <i>virtually</i> )	Eidelman, David (Chair)
Filion, Françoise	Habib, Rami (MSS)	Marelli, Ariane ( <i>virtually</i> )
Moss, Leah	Robaire, Bernard	

**Regrets:** Diana Colby

**1. Review of the October 30, 2019 Steering Committee Minutes**

The minutes were approved without change.

**2. Review of the December 5, 2019 Faculty Council Minutes**

The minutes were approved without change.

**3. Review of topics for the February 25, 2020 FC meeting [education, research, students]**

### Student topics:

Before beginning, the Chair asked if anyone had any topics to share. R. Habib suggested that an initiative known as the McGill Ultrasound Interest Group (MUSIG) which works on developing ultrasound skills could be presented. All agreed this was a good topic.

<p><b>ACTION:</b> R. Habib to provide name of student who founded this initiative to L. Moss for presentation at a future meeting.</p>
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- i. Graduate students survey:* As an update to the previous meeting, B. Robaire indicated that A. Ryan is gathering responses to the survey over the next ten days. He confirmed that she would be ready to present at the February meeting. L. Moss asked if this was the same survey as S. Razack's survey on diversity. The Chair confirmed that his falls under her survey. It was explained that a graduate student survey is expected to be done by mid-March, with a report expected in April. The Chair proposed presenting the graduate student survey at the February meeting and the other at the following meeting in May. All agreed.

- ii. *Helping Hands:* R. Habib explained this is a medical student project that focuses on the unique pressures facing vulnerable populations in the Montreal area. The goal is to provide women from such populations with basic necessities in the form of a feminine hygiene kit. He also noted this group organizes educational events, where students can learn from clinical and shelter staff. The Chair confirmed this topic should be presented.

**ACTION:** R. Habib to provide name of student who founded this initiative to L. Moss to contact for availability to present.

- iii. *MASH (McGill Association of Students in Healthcare) update:* A. Arora reconfirmed that he could provide an update as of March 2020. It was agreed to hold this topic for the May meeting.
- iv. *Students with disabilities? Accommodations? / WELL Office: mental health among learners:* L. Moss stated that some legwork needs to be done to get this moving. The Chair agreed, but noted that with the Dean of Students, C. Buddle, having recently stepped down, this topic should be deferred until his replacement is named. All agreed.
- v. *Animal Facilities in Faculty of Medicine:* The Chair mentioned that after speaking with S. Baum, this topic should be deferred to a future meeting.
- vi. *Nepotism:* A. Marelli explained that in looking for rules on this topic, she only found something with general guidelines regarding women and equality, noting an opportunity to clarify relating to hiring and what constitutes family. B. Robaire replied that at the time the guidelines were written, family constituted quite direct links, but noted they should be reviewed. The Chair suggested calling it something else, such as “*Managing Conflicts of Interest.*” L. Moss mentioned that a presentation on Conflicts of Interest (COI) would be done at the next Faculty Leadership Commons (FLC) meeting on February 13 by A. Campbell and P. Gros. The Chair noted that a version of this needs to be presented at Faculty Council as well. The Chair indicated that he receives forms describing COIs in terms of lab work, but this also needs to be disclosed and managed directly. He suggested inviting A. Marelli to the FLC meeting where this will be presented and possibly having A. Campbell and P. Gros come to the next Faculty Council meeting to present. F. Filion asked whether there is any gender equality/inequality in this topic. The Chair replied that we used to have a predominantly male faculty, but that is no longer the case and pointed out spousal recruits. A. Marelli confirmed there is a link to gender equality.

**ACTION:** The conflict of interest presentation should be presented at Faculty Council. L. Moss to invite A. Marelli to the next FLC meeting.

## Research topic

1. *CFI10 application:*

B. Robaire confirmed having the results from NIFR (interdisciplinary) projects and could work with other faculties, noting he is not sure whether this would sensitize our communities. The Chair outlined that it is a question of who should take the lead, and it was suggested he speak to VP Crago's office. A. Marelli added there is a form to be filled out first. B. Robaire mentioned it is late for this year, but good for those who are already in the program to know, further noting a need to get people thinking more broadly. A. Marelli suggested having VP Crago or someone in her office present this to Faculty Council and provide a summary of CFIs and what went in so people know what is going on. The Chair suggested "*NIFR: the next round*" as a title. The Chair confirmed that an update from the VPRI office should be provided, including CIHR results.

**ACTION:** L. Moss to invite VP Crago to present to a future Faculty Council meeting "*NIFR: the next round.*"

## Education topic

I. *French/English language assessment of UGME: a pilot project:*

L. Moss confirmed having spoken with K. Hooton, who is ready to do a general presentation. The Chair confirmed this is a very important topic. He further suggested having an update from Nursing. L. Moss agreed it would be worthwhile to inform Faculty Council about what Nursing and the Faculty have heard from central. All agreed.

**ACTION:** L. Moss to confirm presentation with Kate Hooton and contact Nursing.

The Chair asked if there were any other topics from the Steering Committee. The following were suggested for future discussion:

- I. Flex time one year pilot project: L. Moss suggested providing an update on this recently promoted pilot project. The Chair agreed and provided a brief summary to the Steering Committee. B. Robaire added it may be an issue for those who have to interact with students. L. Moss confirmed that was a perfect example of areas that are necessary to clarify regarding the implementation of this pilot project.

**ACTION:** L. Moss to ask MedIT to be present for discussion to answer questions related to working from home.

- II. Human trafficking: F. Filion suggested a need to train the province's healthcare workers on symptoms to look out for. She noted that in our system, almost no one can detect this. The Chair agreed this was an important topic.
- III. Coronavirus: B. Robaire asked whether we should write to Louis Arsenault about what the University will do about this. It was noted that a communication was sent out earlier that day. The Chair mentioned Faculty Council is not the appropriate venue for this.

R. Habib asked whether for future student topics, he should provide a preamble to L. Moss. She confirmed that would be useful.

IV. Round of committee meetings for AI (A. Marelli): The Chair indicated having just received the report. A. Marelli suggested presenting a first report on what the committee recommended. The Chair confirmed this was an excellent suggestion.

V. School of Population and Global Health (SPGH): B. Robaire suggested that the new head of SPGH present his plan at the spring meeting. The Chair asked L. Moss to give T. Evans a heads up and also noted there will be a Dzau Lecture in May.

S. Alani noted that the ARM will be meeting next month, and will ask residents for topics for the next Steering Committee meeting in April.

VI. Campus Outaouais (R. Habib): the Chair noted that the implementation team is working very hard. He provided context on the items that may be of interest to students. He mentioned M. Mondou (acting Associate Dean, UGME) is in good contact with the team in Gatineau. L. Moss suggested inviting G. Brousseau to the May meeting when an update is presented. All agreed.

<b>ACTION:</b> L. Moss to verify availability of G. Brousseau to attend May Faculty Council meeting.
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VII. “*Falling through the Cracks*” A. Arora described a recent event hosted by Family Medicine at the McIntyre in which a short film depicting how a cancer patient fell through the cracks was presented. The discussion that ensued showed the importance of communicating with peers throughout the spectrum and ensuring advocating for patients. The Chair suggested A. Arora speak to L. Moss offline about how to best portray this topic. L. Moss added it would perhaps be beneficial to invite the Office of Interprofessional Education to scale it up.

VIII. Graduate students & postdocs: B. Robaire noted there are a number of issues coming to him as part of the graduate survey due to a lack of support for wellness. He mentioned these students do not have access to the WELL Office and the McGill Well Hub simply re-directs them. The Chair confirmed this is a critically important topic and knows A. Ryan is trying to come up with a solution.

## Business arising/updates

1. *Steering Committee membership (1 CAS rep & 1 Basic Science graduate student rep):* no discussion was had.
2. *Nominating Committee membership (3 elected reps):* no discussion was had.

There being no other business to address, the meeting ended at 3:50 p.m.