



(Submitted to the Faculty Council meeting of *May 23, 2018*)

1. Establishment of the Nominating Committee

The Nominating Committee Terms of Reference were officially approved by Faculty Council at its meeting of October 18, 2016 and can be viewed at <https://www.mcgill.ca/medicine/about/governance/faculty-council/committees>. It is composed of the following membership:

Five (5) elected members of the Faculty Council (*x 3-year term*)

1. *Mark Levental* (CAS rep, Diagnostic Radiology)
2. *Maria Monica Artunduaga* (undergrad student rep, SPOT)
3. *Rene St-Arnaud* (Tenure Stream rep, Human Genetics)
4. *Evelyne Constantin* (PGME rep)
5. *Jill Baumgartner* (Tenure Stream, Health and Social Policy)

Four (4) members appointed by the Dean (*x 2-year term*) to include: 1 clinician, 1 member of a health profession, 1 basic scientist and 1 student

1. *Gordon Crelinsten* (Clinician)
2. *Susan Drouin* (Health Professional)
3. *John Orłowski* (Basic Scientist) - Chair
4. *Zachary Boychuk* (Graduate student)

Since its inception, the Nominating Committee has held three (3) face-to-face meetings:

Meeting #1. February 1, 2017

Meeting #2. May 25, 2017

Meeting #3. October 16, 2017

2. Nomination Process Adopted: “Calls” for Members-at-large

The Nominating Committee explored various mechanisms for ensuring transparent and broadly communicated (Faculty-wide) opportunities of Faculty of Medicine committee representation, endorsing a process for issuing “Calls” for Members-at-Large.

To this end, the Nominating Committee developed a standard message and process by which to launch these Calls, managing the review and voting process of candidates virtually, efficiently and effectively, using email exchanges. Since its inception, the Nominating Committee has responded to six (6) Calls for Members-at-large to representatives for twelve (12) committees.

The Table on the next page lists the number of “Calls” undertaken in the 2017-18, as well as their outcomes.

TABLE of Calls for Members-at-Large

<i>Calls issued</i>	<i>Committees for which Calls were issued</i>	<i># of reps sought</i>	<i>Time Period of the Calls issued</i>	<i># of candidates</i>
1.	UGME Governance Committees		March 6 - 24, 2017	
	• <i>MDCM Admissions</i>	2	“	3
	• <i>MDCM Program</i>	2	“	3
	• <i>FMD Component</i>	2	“	3
	• <i>TCP Component</i>	2 ¹	“	4
	• <i>Clerkship Component</i>	2	“	1
	• <i>Physicianship Component</i>	2 ²	“	4
2.	UGME – Accreditation Committee	2	April 28 – May 12, 2017	2
	<i>Faculty of Medicine Equity Committee (FOMEC)</i>	3	April 28 – May 12, 2017	12
3.	<i>C-MEG Committee for Medical Education Governance</i>	2	October 11 – 23, 2017	2
4.	UGME- Prize Nomination Committee	2	January 18 - 26, 2018	2
5.	Research Committees		February 13 – 27, 2018	
	• <i>SCoR Standing Committee on Research</i>	1	“	8
	• <i>COSRRF Committee on Shared Resources of Research Facilities</i>	1	”	8
	TOTALS	23		52

3. Feedback on and from the nominees selected

The Chairs from the above committees were asked about their level of satisfaction with the nominees recommended by the Nominating Committee. The feedback was very positive. Some of the comments include: strong contributors; excellent participation bringing different perspectives, very helpful; new and getting accustomed to the committee; and amazing.

The recommended nominees were also invited to give feedback on their level of satisfaction with the experience of being a member-at-large. Overall, the feedback was very positive. Highlights of the comments are provided below.

- Some of the members-at-large roles would benefit from more clarity. Committee chairs could meet with the members-at-large at the beginning of their mandate to better define these roles.
- Members are very satisfied with their experience of being a member-at-large. They feel heard and feel they are invited to and able to contribute in meaningful ways.
- Some committees are new and continue to develop the way they function.
- Some members found the meeting schedules very challenging with frequent time conflicts.
- The Committees have offered great learning opportunities.

¹ One representative needed to step down. A replacement candidate is being sought from the original Call outcomes.

² One representative needed to step down. The replacement candidate was selected from the original Call outcomes.

