



(April 4, 2018 Steering Committee meeting, in preparation for Faculty Council meeting of May 23, 2018)

Present: David Eidelman (*Chair*), Demetra Kafantaris, Diana Colby, Bernard Robaire, Karen Brown, Françoise Filion, Stephen Liben

Regrets: Liang Chen, Behrang Sharif, Caroline Hosatte-Ducassy

1. APPROVAL OF MINUTES OF FACULTY COUNCIL

The minutes of the *February 28, 2018* Faculty Council meeting were distributed to the Steering Committee for approval. Presenters had the opportunity to provide feedback on the section of the minutes pertaining to their presentation.

ACTION: It is recommended that the Faculty Council approve the Minutes.

Steering Committee minutes are published on the Faculty of Medicine’s Faculty Council website. The complete set of documents, including PowerPoint presentations made at the Faculty Council meetings and video links of the meeting, are kept as part of the official minutes and can be found on the Governance website: <https://www.mcgill.ca/medicine/about/governance/faculty-council>

2. STEERING COMMITTEE MEMBERSHIP

A delegate to represent Postdocs remains pending. PGSS has invited members to consider this important role but no one has come forward.

3. FACULTY COUNCIL RENEWAL-ELECTIONS and MEMBERSHIP ATTENDANCE

a. As the current membership of the Faculty Council now enters its third year of a 3-year term (except for some student reps who generally stay on for 1 or 2-year terms), the Faculty Council Steering Committee recommends a staggered renewal process to sustain active and continued governance representation during a renewal period.

To this end, the Steering Committee is proposing two options for the Faculty Council to consider and this will be put to a **VOTE**. The two options are:

MOTION	
Option 1: Change the Faculty Council membership term to 2 years (vs 3); half the membership will turnover each year.	Option 2: Keep the Council term at 3 years; 1/3 turnover of membership will occur each year.

- b. With respect to Faculty Council member attendance, the Steering Committee was disappointed to note an increasing reduction in attendance over the last two Faculty Council meetings. To ensure a sustained and robust member participation, the Steering Committee would like to recommend the following set of rules for approval by **VOTE**:

MOTION: All Faculty Council members are expected to attend as many meetings as possible in any given year. Attendance is recorded and members who miss three (3) consecutive meetings in a given year will be asked to step down and their department or unit will elect a replacement. In the case of absences due to extenuating circumstances, members should name delegates to ensure representation from their unit.

Furthermore, the Steering Committee is committed to ensuring that the Faculty Council agenda represents topics or issues that are more than “informational” and reflect matters of strategic import that require input from the Faculty’s elected members. To this end, in light of ongoing concerns expressed regarding language requirements for the undergraduate medical program, discussed during the Feb. 28, 2018 Faculty Council meeting, this topic will return at the next Faculty Council meeting to allow for further discussion and consultation.

4. APPROVAL OF AGENDA

The Steering Committee discussed various topics submitted for consideration and recommend approval of the proposed Agenda for the May 23, 2018 meeting.
