



Minutes of the meeting of the Faculty Council Steering Committee held on January 31, 2018 at 2:00 p.m. in the Dean's Conference Room (Room 103, 3605 de la Montagne).

PRESENT

Brown, Karen	Colby, Diana	Eidelman, David (Chair)
Filion, Françoise	Hosatte-Ducassy, Caroline (by phone)	Kafantaris, Demetra
Liben, Stephen (by phone)	Sharif, Behrang	

Regrets: Liang Chen, Bernard Robaire

1. Review of the October 31, 2017 Steering Committee Minutes

The minutes were approved without change.

2. Review of the December 5, 2017 Faculty Council Minutes and debrief on meeting

The minutes were approved without change.

3. Topics to consider for next FC meeting on February 28 [education, research, students]

New topics:

i. Approach to Medical Admissions for Campus Médical Outaouais

The Chair indicated that based on feedback at a recent meeting with the MSS Student Society, many are worried about this issue. The topic was submitted by Beth-Ann Cummings, Associate Director of UGME, and should be brought to the Deanery Executive for approval, followed by the Faculty Council for high-level approval. D. Colby asked whether it should also be brought to the Committee on Medical Education Governance (C-MEG) before-hand. All agreed.

C. Hosatte-Ducassy then asked how this would affect Fellowships. The Chair replied that as long as there is a CISSS in Outaouais (vs a CIUSSS), there is no need for Fellowships (i.e. no research). Once the CISSS becomes a CIUSSS (University affiliation - which is their objective), the same rules will apply re Fellowships.

ii. *Project Renaissance: Academic Affairs*

An update on the Academic Affairs component of the Project Renaissance Strategic Plan will be presented at the May 23 Faculty Council meeting. M. Ludwig is unavailable on February 28.

iii. *Student topics/issues?*

B. Sharif mentioned he would be meeting with fellow graduate students during the coming weeks to discuss space and other student experience issues. The Chair confirmed discussion of space issues at the highest levels of the University and believes it would be useful for students to voice their own issues, stressing that it is up to the students to prioritize their space needs and concerns. B. Sharif took note of these discussions and indicated that he would likely not be ready for the February 28 meeting.

F. Filion suggested that CHASM (Community Health and Social Medicine Incubator) as a potential student topic. It as a student-led initiative with social medicine outreach, and any faculty could participate; it requires support. The Steering Committee agreed this could perhaps be discussed at the May 23 meeting.

Topics previously suggested:

iv. *Bicentennial planning*

No discussion was had.

v. *Win4Science initiative*

The Chair described this as a project that encourages women in Science. It is being led by Lisa Munter (Faculty of Science) and will be presented on Feb. 28. (Note comments in Standing/Routine items section).

vi. *Ophthalmology Department name change*

It was concluded this topic would be deferred to the May 23 meeting as L. Levin, Chair of the Department, is not available to present on February 28.

vii. *New CAS guidelines passed by Senate*

It was noted that CAS refers to professors who do not have tenure. This topic may be included in the Academic Affairs Project Renaissance update.

viii. *Graduate Program and Internship*

The Chair stated he has put together a committee, including E. Davis and Faculty Council member B. Robaire, to strategize on the possibility of creating an accreditation mechanism for graduate programs. He further noted this had been mentioned to all of the Chairs, as well as to the Dean of Graduate Studies, J. Nalbantoglu. D. Kafantaris confirmed that J. Nalbantoglu is available to present the proposed topic on Feb. 28. The accreditation initiative could be mentioned as part of the Dean's updates. All agreed. B.

Sharif then asked about clarification on how the accreditation would be undertaken. The Chair stated the focus would be on evaluating supervisors more than programs.

Standing/Routine Agenda items:

1. Dean: approval of the agenda

All agreed the agenda could move forward as outlined.

2. In Memoriam

No discussion was had.

3. Report from the Steering Committee

The Chair noted we are committed to having one topic per meeting that is geared toward research, education and students. While the research and education topics are already planned for the upcoming meeting, the question of student topic was raised. D. Kafantaris suggested that perhaps a student can be invited to speak alongside L. Munter in her discussion on Win4Science. All agreed.

<p>ACTION: D. Kafantaris to verify with L. Munter whether a McGill student who attended the recent Gender Summit in Montreal could present the student perspective of Win4Science.</p>

D. Colby mentioned that McGill 24 would be taking place on March 14, noting that it would be beneficial to mention this at Faculty Council to encourage people to go online to raise money (each fundraiser unit gets to keep and deploy as they so choose). The Chair mentioned that last year, the Faculty of Medicine raised the greatest amount earning a prize (\$5K) from the Principal's Office. He suggested D. Colby speak to J. Martin, Chair of the Department of Medicine, about their project in Haiti. D. Colby noted McGill 24 is social media oriented, and confirmed the Communications Office would be sending an email Faculty-wide in the coming weeks leading up to its official launch.

4. Consent Agenda items:

a. FC Minutes

No discussion was had.

b. Nominating Committee Report

No discussion was had. The report will be presented at the May 23 meeting.

5) Business Arising

a. PGSS postdoc rep (for FC)

B. Sharif indicated that finding such a student is challenging, especially given the large number of graduate student associations; he will work with D. Kafantaris to find the appropriate contacts. D. Kafantaris further noted that we will require a postdoc student

representative on the steering Committee and have yet to fill the vacant seat on the Faculty Council and the Steering Committee.

b. FC ToR approved at Senate and Election renewal of FC

It was noted that approval was obtained at Senate for the FC Terms of Reference. Given that we have completed two years, we are now due for a renewal process of our FC membership via elections. This needs to be mentioned to the FC membership.

ACTION: D. Kafantaris to work on membership election process.
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6) Dean's updates:

a. Project Renaissance

i. Faculty of Medicine space

The Chair noted he would once again be providing an update on space.

ii. Education Strategic Plan (ESP) implementation, next steps

A brief mention will be made of its implementation and required new resources.

iii. Campus Médical Outaouais (CMO)

D. Colby stated this “hot topic” could attract media attention as our Faculty Council meetings are open to the entire Faculty as well as to the public. A. Sant’Anna, Assistant Dean UGME Admissions will speak about the proposed CMO admissions process. C. Hosatte-Ducassy then asked whether Outaouais will have two separate admissions processes. The Chair replied that it will be similar to other Universities who have distributed sties – it should not have two as it is one program.

b. Innovation, CLIC deadline

No discussion was had.

c. Post docs – equity?

No discussion was had.

7) Dean's yearly: State of the Faculty

No discussion was had. This topic will likely be presented at the May 23 meeting.

8) Kudos

No discussion was had.

9) Town Hall – open session

No discussion was had.

There being no other business to address, the meeting ended at 2:38 p.m.