



(August 30, 2017 Steering Committee meeting, in preparation for Faculty Council meeting of September 26, 2017)

Present: David Eidelman (*Chair*), Demetra Kafantaris, Diana Colby (by phone), Francoise Filion, Liang Chen, Stephen Liben, Bernard Robaire

Regrets: Caroline Hosatte-Ducassy, Karen Brown

1. APPROVAL OF MINUTES OF FACULTY COUNCIL

The minutes of the *June 7, 2017* Faculty Council meeting were circulated to the Steering Committee for approval. Presenters had the opportunity to provide feedback on the section of the minutes pertaining to their presentation. It is recommended that the Faculty Council approve the Minutes.

Steering Committee minutes are published on the Faculty of Medicine's Faculty Council website. The complete set of documents, including PowerPoint presentations made at the Faculty Council meetings and video links of the meeting, are kept as part of the official minutes and can be found on the Governance website: <https://www.mcgill.ca/medicine/about/governance/faculty-council>

2. STEERING COMMITTEE MEMBERSHIP

New members were needed to replace three student representatives completing their terms on the Steering Committee. In response to an email invitation to Faculty Council for volunteers, two members came forward to fill two of the three spots. The names were subsequently distributed to the Faculty Council membership for “virtual” approval over the summer months. The email method proved ineffective. In light of this, and to avoid delays in the replacement of committee members, the Steering Committee would like to propose the following: *the Faculty Council authorizes the Steering Committee to proceed with membership replacements over the summer, as warranted, subsequently bringing names to the Faculty Council for approval.*

The Steering Committee proposes the following new members:

- Undergraduate student: **Liang Chen** has volunteered (to replace Xin Mei Liu – MSS President)
- Graduate student: **Behrang Sharif** has volunteered (to replace Keisha Dhaliwal)
- NEW - Postdoc representative: **TBC** - (to replace Myriam Kornisch – pending)

The Steering Committee sincerely thanks Ms Myriam Kornisch for her invaluable contributions.

2. FACULTY COUNCIL RENEWAL TO SENATE

The Faculty of Medicine’s agreement with Senate was to report back on our Faculty Council’s efficacy at an appropriate time (2 years). Given its good functioning, the Chair indicated that he is ready to propose the Faculty Council for renewal to Senate. B. Robaire agreed it is working well, people are attending and raising issues. All members agreed.

The Chair proposes to seek Faculty Council renewal at a future Senate meeting.

3. APPROVAL OF AGENDA

The Steering Committee reviewed various topics submitted for consideration and recommend approval of the proposed Agenda for the September 26, 2017 meeting.
