



Minutes of the meeting of the Faculty Council Steering Committee held on August 30, 2017 at 3:00 p.m. in the Dean's Conference Room (Room 103, 3605 de la Montagne).

PRESENT

Chen, Liang
Filion, Françoise
Robaire, Bernard

Colby, Diana (by phone)
Kafantaris, Demetra

Eidelman, David (Chair)
Liben, Stephen

Regrets: Karen Brown, Caroline Hosatte-Ducassy

1. **Review of the April 26, 2017 Steering Committee Minutes**

The minutes were approved without change.

2. **Review of the June 7, 2017 Faculty Council Minutes and debrief on meeting**

The minutes were approved without change.

3. **Topics to consider for next FC meeting(s) [education, research, students]**

New topics

i. Principal's update

D. Kafantaris confirmed that the Principal will be presenting at the next Faculty Council meeting. The topic/title is yet to be confirmed. This will be the Principal's first time attending one of our Faculty Council meetings. The Chair noted that we are looking forward to having her present.

ii. Indigenous Health Professions (IHP) Program introduction

D. Kafantaris indicated that Kent Saylor is not available to present at the fall meeting. This topic will thus be deferred to the December 5 meeting. All agreed unanimously.

iii. Naylor Report

This was the only topic submitted to the Steering Committee by our broader Faculty community (Prof. A. Khadra). While this is seen as an important issue, the Chair indicated he is not sure how much time to allocate to this discussion. D. Colby noted that there is an opportunity to incorporate a student-led initiative to the coverage of this topic. If students express interest, she would approach Sophie Cavanaugh. B. Robaire suggested Martha Crago could be invited to speak on this in future as a separate issue. The Chair further noted that Members of Parliament

would be more likely to respond to letters from students or other members of the community rather than from PIs. He further noted that we should not allocate much time to this as the Faculty Council can really only encourage people to write.

ACTION: The Chair to provide a statement of encouragement to FC members to spread the word and write letters of concern for this report at the next FC meeting. **ADDENDUM:** M. Crago to

iv. *SRP update*

D. Kafantaris confirmed that Dr. Philippe Gros needs to bring the updated SRP to the Faculty Council for approval. S. Liben asked whether documentation will be circulated before the meeting on September 26, for which Demetra confirmed that it would, along with other meeting documents, at least 2 weeks in advance of the meeting.

ACTION: D. Kafantaris to finalize agenda and the timing of the presentation with P. Gros. Document to be sent out 2 weeks before FC meeting with all other documentation.

v. *Bicentennial planning*

D. Kafantaris informed the Steering Committee that the Bicentennial Town Hall would likely be occurring prior to our Faculty Council meeting (TBD). The Chair will provide updates to FC based on the Bicentennial Town Hall's updates.

ACTION: D. Kafantaris to confirm Bicentennial Town Hall date. **ADDEDNDUM:** *Town Hall schedule for October 24.*

vi. *Faculty Council status/assessment; membership renewal; (2-year terms)*

The Chair indicated our agreement with Senate is to report back on our Council's efficacy at an appropriate time and that he would be ready to propose the Faculty Council for renewal to Senate. B. Robaire agreed it is working well and that people are attending and raising issues, but that with regards to his and some other departments, Council meetings have not been effectively, if at all, communicated at Departmental meetings. The Chair noted most clinical departments hold departmental meetings, but is not sure about whether Basic Science departments do. He indicated he would ask Council members at the next meeting to motion for renewal, which he would then bring to Senate for approval. One issue raised by B. Robaire is graduate student membership, given there is a need to replace these students more often than other members. It was also noted that communication with FC members over the summer is difficult, so he suggested implementing a rule whereby over the summer, students who come forward for committee positions on the Council be approved by the Steering Committee until the fall FC meeting where it can be voted on officially. All were in agreement. The Chair asked whether there are any student issues with FC to be discussed at the fall meeting. L. Chen indicated he has not had any feedback.

ACTION: The Chair to include Departmental Meetings in the evaluation process of Chairs to convey the importance of communication.

vii. *Education Strategic Plan*

D. Kafantaris noted that Dr. Annette Majnemer will present at the December FC meeting.

Topics suggested at previous meeting(s)

viii. Award or recognition of Research Associates

D. Kafantaris noted that there was nothing new about this; thus it is removed from the agenda.

ix. Project Renaissance updates

The Chair confirmed he would be pleased to provide an update, with a focus on space. He suggested inviting Mr. Charlevoix and Ms. Bendix from Central Space Planning to speak as well. He asked that the Grand Challenges topic also be included on the agenda. B. Robaire added that graduate student space is also limited, suggesting some potential available space. The Chair recognized the need to address graduate student association and classroom space.

F. Fillion suggested consulting other students to vet their issues. B. Robaire suggested a career planning approach, perhaps approaching a graduate student to speak on this. S. Liben indicated that the key issues top of mind in clinical areas relate to Minister Barrette.

ACTION: D. Kafantaris to reach out to the student reps for burning issues to present in September.

Standing/Routine Agenda items

1) Dean's updates:

a) MDCM accreditation

As the last meeting with the CACMS accreditors took place after the last FC meeting in June, the Chair confirmed he would provide this update.

b) June McGill Health Network Retreat

The Chair will provide a quick update on the outcomes of this retreat.

c) December 11 follow-up Health Network Retreat

To be mentioned when updating on June 19 retreat.

d) MUHC Board

The Chair indicated that he is currently serving on the Committee mandated to find replacement names for the Board. There are some excellent candidates being considered.

2) Business Arising

a) New student reps Xin Mei Liu, Kiesha Dhaliwal and Myriam Kornisch on Steering Committee

D. Kafantaris noted that Faculty Council members did not respond to the email request for approval of proposed student replacements. Thus it will come to the September FC meeting.

b) Replacement of student rep Xin Mei Liu on Nominating Committee

This will also be brought to vote at the fall FC meeting.

ACTION: Chair to put in formal request at next FC meeting about replacing three positions on the Steering Committee, as well as the position on the Nominating Committee.
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The Chair asked whether anyone had other issues they thought should be brought to the FC meeting.

B. Robaire raised the issue of related to new **Contract Academic Staff (CAS) guidelines** that will be passed in Senate in September. The Chair suggested inviting Angela Campbell to speak. Given that the bulk of CAS are in Medicine, M. Ludwig could perhaps be the best person to speak on this. Demetra indicated she would follow-up on this topic to determine if it would be added to the September or December FC agenda.

Another important topic related to Graduate Students: Graduate Internship Program. This should be presented by Prof. J. Nalbantoglu.

F. Fillion spoke to a Nursing project involving the clinic “**Accueil Bonneau**,” in which homeless people with medical issues can have access to medical attention via nursing students. The Chair confirmed this was a great topic for the February 2018 FC meeting; all agreed. B. Robaire further suggested that having a Nursing student present the topic would be ideal; all agreed.

There being no other business to address, the meeting ended at 4:00 p.m.