



Minutes of the meeting of the Faculty Council Steering Committee held on April 26, 2017 at 2:30 p.m. in the Multimedia Room (Room B02, 3605 de la Montagne).

PRESENT

Colby, Diana
Filion, Françoise
Liu, Xin Mei

Dhaliwal, Kiesha
Kafantaris, Demetra
Robaire, Bernard

Eidelman, David (Chair)
Kornisch, Myriam

Regrets: Karen Brown, Caroline Hosatte-Ducassy

*The incoming MSS President, Mr. Liang Chen also attended this meeting and was introduced to the rest of the Steering Committee members.

1. Review of the February 17, 2017 Steering Committee Minutes

The minutes were approved without change.

2. Review of the March 13, 2017 Faculty Council Minutes and debrief on meeting

The minutes were approved without change.

3. Topics to consider for next FC meeting(s) [education, research, students]

New topics

i. Research Space Allocation guidelines

Demetra indicated that she is awaiting Shari Baum's attendance confirmation. Bernard Robaire mentioned that the table in the Guidelines appendix needs to be revised to illustrate that numbers of students are taken into consideration as well as funding.

ii. Indigenous Health Professions (IHP) Program introduction

The Chair indicated that given the heavy agenda, it would be best to defer Kent Saylor's presentation of the IHP Program to the fall. All agreed unanimously.

iii. Senate elections – Faculty representatives

It was noted that this topic has never been addressed in a public forum. Demetra stated that Mara Ludwig asked for the opportunity to speak about the election process. The Chair confirmed this was a good idea.

ACTION: Demetra to confirm time of presentation with Mara Ludwig once the agenda is finalized.

Topics suggested at previous meeting(s)

iv. *Institute for Computational Medicine & Quantitative Life Sciences, PhD Program*

As this item was previously agreed to, no further discussion was necessary. Guillaume Bourque will be presenting at the June Council meeting.

ACTION: Demetra to confirm time of presentation with Guillaume Bourque once the agenda is finalized.

v. *Award or recognition of Research Associates*

Demetra informed the Steering Committee that Carlos Morales advised her that this topic will be brought back to the Steering Committee once departmental discussions were completed.

vi. *Project Renaissance updates, State of the Faculty*

The Chair indicated he would provide an update as part of his “State of the Faculty” presentation. Diana Colby suggested that slides from each of the Vice Deans’ presentations could be incorporated into the main presentation. Bernard Robaire stated that the presentation should be sent out ahead of time to allow people to familiarize themselves. Xin Mei Liu added that it would be better if at least a few of the Vice Deans could present. The Chair agreed this was a good idea, noting each person’s presentation should be kept short. Topics pertaining to budget and space will be included. Françoise Fillion suggested an update be provided on the Ingram School of Nursing move. It was decided that this be deferred for the fall Faculty Council meeting once the move has taken place. Diana Colby suggested an update on future challenges.

ACTION: Diana to ensure that the “State of the Faculty” presentation includes brief slides for the Vice Deans.

vii. *CFREF (Canada First Research Excellence Fund) update, as needed*

Demetra confirmed that she has contacted Anne McKinney regarding an update on this topic. The Chair did not think this would be ready by June, so Diana suggested asking her about this.

ACTION: Demetra will confirm the status of the presentation with Anne McKinney.

Other topics discussed

The Chair spoke to the subject of the Faculty Leadership Commons Retreat held on April 20, in particular, the area of Graduate Studies. It had come to his attention that in Ontario, graduate programs must undergo accreditation. This is not a requirement at McGill. He proposed this be discussed at a future Council meeting. Bernard Robaire noted that the biggest complaint made by graduate students is lack of adequate space. Kiesha Dhaliwal commented that space issues will affect retention, further suggesting that a survey be done of recent alumni to see how they rated their experience at McGill. All members agreed that this was a good idea. Graduate student issues will be part of Project Renaissance

ACTION: Dean to pursue survey to recent Graduate alumni and add this topic to future FC meeting.

The Chair suggested that a survey of Faculty Council members be carried out in the fall to track how the FC is doing, inviting members to propose changes, as warranted. Xin Mei Liu noted that paper voting

cards would work better than email communication, as oftentimes, emails are ignored. All agreed. Kiesha Dhaliwal further added a need to reach out to those who do not attend meetings in person.

CIHR (Canadian Institutes of Health Research) and general research issues need to be addressed at some future FC meeting. The Chair noted the new VP Research could be invited to the first fall FC meeting to speak about how healthcare research in Canada is changing.

Françoise Filion mentioned a revised Nursing curriculum for inquiry-based learning, something that could be shared at a future FC meeting.

ACTION: Demetra to ask Anita Gagnon for the right person in Nursing to present this topic.

Kiesha Dhaliwal suggested a presentation about the WELL Office. As it is not well-known or advertised, it could be interesting to have it introduced by the new Assistant Dean-Debbie Friedman.

Business Arising

a) Replacement of Lucy Gilbert on Steering Committee

Demetra noted that no one had yet come forward. A call out to the FC was needed. Xin Mei Liu then mentioned that her mandate as MSS President would be ending and that Liang Chen would be the appointed President as of May 1, 2017. Kiesha Dhaliwal further noted that with her upcoming graduation as graduate student, Nursing, her spot on the Steering Committee would also need to be filled, along with Xin Mei Liu's. A request would have to be made to the FC for successors.

ACTION: Demetra Kafantaris to put in formal request with Faculty Council members about replacing three positions on the Steering Committee.

Demetra noted that additional potential topics or questions for the June council meeting may be forthcoming as the FC minutes from March 13 were distributed earlier today (April 26). Should any additional topics or questions be submitted, they would be shared with the Steering Committee via email.

There being no other business to address, the meeting ended at 3:10 p.m.