

## Faculty of Medicine Equity Committee (FOMEC)

Monday, April 29, 2019, 15h-16:30

2001 McGill College, suite 1310 | Montréal

### MINUTES

**Members present:** Saleem Razack (Chair, SACE Director, non-voting), Leah Moss (Associate Director, Educational Units, corresponding member, non-voting), Patricia Tonin (Faculty), Hiba Zafran (Faculty), Robin Grantner (Graduate Student in Nursing), Kent Saylor (ROLE), Seeta Ramdass (Community),

**Regrets:** Sameer Zuberi (Secretary, SACE Manager, non-voting), Nicole Li-Jessen (WPC Chair), Craig Mandato (Basic Sciences Chair), Michael Shevell (Clinical Department Chair), Elizabeth Hillier (Graduate student rep), Sara Saunders (APP rep), Noémie La Haye-Caty (Med student rep), Melissa Park (faculty), Veronica Amberg (SEDE).

Meeting chaired by S. Razack; minutes by L. Moss. and H. Zafran Quorum not reached.

AGENDA ITEM	RESPONSIBLE	ACTION
<b>1. Welcome</b> Meeting opened at 15h00.	S. Razack	
<b>2. Approval of agenda</b>	S. Razack	
<b>3. Approval of past minutes</b>  February 11, 2019 Approved by P. Tonin and seconded by H. Zafran.	S. Razack	
<b>4. Chair's Report</b> S. Razack reports FOMEC has been asked to support an event for Black History Month on a regular /annual basis as well as develop a plan for an LGBTQ event in October.  FOMEC reaffirms support to the Indigenous Health Professions Program regarding any events and activities planned.	S. Razack	A call for involvement will be sent to FOMEC members to solicit participation on an ad hoc work group to develop a plan.
<b>5. Graduate Student Survey</b>		

Edits made to section 2. Plan: roll out end of May	S. Razack	Saleem to attend town hall of grad students April 30 and connect with student societies for roll out
<b>6. Faculty Survey</b>  <b>Challenges:</b> length of survey for faculty and identification of faculty and contacts	S. Razack	Marketing strategy for a rolling implementation. <ul style="list-style-type: none"> <li>○ Chairs and decision makers (FLC)</li> <li>○ FoM faculty council: next mtg May 21</li> <li>○ FoMEC members to review and edit faculty survey ASAP</li> </ul>
<b>7. PGME Diversity Survey: Questions on topic of Religion</b>  Last year was first survey, response rate 18%	S. Razack	Survey will be sent only to incoming cohort in July.
<b>8. Varia</b>  Discussion point: clarifying and promoting awareness of role of IHPP Consider if we are a task force vs a committee		Saleem to develop a communication/PR strategy with Diane Colby

Meeting adjourned at 16:30

Next Meeting: June 10, 2019 from 14h-15:30