Mandate
The Standing Committee on Research (SCoR) is mandated by the Vice-Principal (Health Affairs) & Dean of Medicine to provide strategic and operational oversight of all aspects of research for the Faculty of Medicine. This committee brings together research leaders from across the Faculty, ensuring broad and inclusive representation, and will serve as an important forum to address issues of concern and help build the Faculty’s research strategic direction and culture.

Committee Roles and Responsibilities
1. Advise the Vice-Principal (Health Affairs) & Dean, Vice-Dean (Life Sciences) and Associate-Dean (Research) of the Faculty of Medicine and to provide strategic and operational oversight of all aspects of research under the mandate of the Vice-Dean (Life Sciences) for the Faculty of Medicine. Health Professions Education research is part of the Vice-Dean (Education)’s portfolio, and not part of the scope of this committee.
2. Develop an operational framework, monitor progress, and evaluate performance and impact of research directions and associated initiatives of the Strategic Research Plan (SRP).
3. Organize and approve an annual review of the SRP.
4. Create tools and mechanisms to consult the community, to receive and evaluate suggestions to develop further strategic initiatives in response to new and emerging priorities.
5. Ensure that all strategic priorities are designed and implemented to meet the overarching mission of the Faculty to improve population health and to realize better patient care.
6. Recommend and/or develop policies that: address gaps in process, ensuring cohesive and consistent approaches by Faculty members, communicate how the Faculty will meet specific needs of its constituents, and transmit the Faculty’s guiding strategy and philosophy.
7. Create sub-committees to provide oversight for timely opportunities, programs and other activities that may arise from time to time.
8. Participate in internal evaluation, and make timely recommendations on special competitions for major funding (CFI, GC, etc.).

Committee Structure
The committee is chaired by the Vice-Dean (Life Sciences) and reports to the Vice-Principal (Health Affairs) & Dean of Medicine.
Membership
Members of the committee are expected to have a strong track record of research funding and research accomplishments, and have additional experience in obtaining funding, and managing large research projects or directing research units in different health research settings. The members will be asked to contribute, provide advice and assist the Vice-Principal & Dean, Vice-Dean and Associate Dean in different aspects of research planning, implementation and evaluation, which will require a direct and significant time commitment on their part. Members of the committee are not expected to represent their home research unit, but are expected to tackle broader research issues at the Faculty level, bringing representation of the breadth of research in the Faculty, including basic biomedical, clinical, translational and applied research including the health professions.

Members are named by the Vice-Dean (Life Sciences) and the Associate Dean (Research), Faculty of Medicine (with one exception, noted below*). The committee’s membership is comprised of the following individuals, all of whom (with the exception of the Secretary) have voting privileges:

*Ex-officio*
- Vice-Dean, Life Sciences, *Chair*
- Associate Dean, Research, *Co-chair*
- 5 Research Institute (RI) Directors or their delegates (JGH, Douglas, MUHC RI, MNI, St. Mary’s)
- Vice-Principal, Research and Innovation or delegate

*Named by the Chair and Co-chair*
- 2 Clinical research representatives
- 2 Basic Science representatives
- 1 Professional Schools (ISON, SCSD, SPOT) representative
- 1 Faculty of Dentistry representative
- 1 Member-at-large* (selected by Faculty Council Nominating Committee)
- Secretary

Term of Office
*Ex-officio* members remain on the committee for their term of office. For all other members, the term of office is 3 years (renewable).

Conduct of Meetings
Frequency and Format of Meetings
The committee is expected to meet at least 4 times per year. Sub-committees may meet on a different schedule and in response to specific needs. An agenda is provided for each meeting and minutes are recorded and distributed electronically to all members. The agendas and minutes are posted on the Faculty’s website.
Quorum
To achieve quorum, the committee must be represented by at least 50% + 1, members (in person or by teleconference/videoconference).

History:
Issued and approved by:  Deanery Executive Committee  Date:  December 18, 2017
Revised and approved by:  Date: