



Guidelines for Final Abstract: Winter 2024 Bursary Program

Submission:

- ✚ Save your final abstract file in PDF or Word format and name it accordingly: LastName_FirstName_W24abstract
- ✚ You **MUST** submit your final abstract and report from your McGill account to submitresearch.med@mcgill.ca no later than **Monday, May 13, 2024**. Please use **Winter 2024 Abstract and Report** as the subject of your email.
- ✚ An automated reply will be used to confirm receipt of your email and 2 attachments (Report + Abstract). The automated reply is set to work only once, therefore be sure to send both files in the same email.
- ✚ Please note that the submitresearch.med@mcgill.ca account will only be used for receiving documentation, not for responding to questions. Inquiries should instead be sent to Trainee Awards coordinator at rbursary.med@mcgill.ca

Abstract Layout:

- ✚ The completed online abstract form should not be more than a **single** page using the font **Times Roman 12 pt**.
- ✚ **Using the blank online form provided**, please complete all the sections included. You must respect the following number of lines per section (or the overall number of lines per abstract) to ensure that your **abstract does NOT exceed 1 page**:
 - **Title**: 1-2 lines - should not appear all in caps.
 - **Authors**: 1 line - Your name should appear first and your supervisor's name last. If you feel that someone else played a key role in your research project (e.g. post doc, resident, co-supervisor), you can include this person's name in between.
 - **Affiliation**: 1-2 lines - You should name the McGill-affiliated hospital or department where your research was conducted, followed by: Faculty of Medicine and Health Sciences, McGill University, Montreal, QC, Canada
 - **Keywords**: 1 line - A maximum of 5 keywords should be used.
 - **Background information**: 5-8 lines
 - **Purpose of the study**: 3-4 lines
 - **Methods**: 5-8 lines
 - **Results**: 5-8 lines
 - **Conclusion**: 3-4 lines